



Limited Use Smart Account for Small Medium Business Customers

Create a Smart Account when using a Public Domain Email
Address



Please read before you proceed!

Who qualifies to create Limited Use Smart Account?



Only Customers who do not have a company email domain ID and use a public email domain, such as gmail.com, for their day to day business operations qualifies to create a Limited Use Smart Account



If you have a company email domain ID, **DO NOT** create Limited Use Smart Account. You must create the Standard Smart Account. [Learn more!](#)

How is Limited Use Smart Account different from Standard Smart Account?



Limited Use Smart Account has **restricted features** such as limited number of users and Virtual Accounts, no user groups or customized tagging

This User Guide is for Small Businesses that don't have a company email domain and are using a public email domain

Limited Use Smart Account for Small Businesses

How to create Smart Account when using a Public Domain Email Address

Audience - Small Businesses

This User Guide is for Small Businesses – Customers that don't have a company email domain and are using a public email domain (such as gmail.com or yahoo.com).

A Limited Use Smart Account is a simplified Smart Account with just enough features to satisfy the Small/Medium Business Customer needs.

Smart Account Request

If a Small Business Customer is using a public email domain and they don't have a company email domain, they should do the following when creating a Smart Account:

In the Smart Account Request form, enter the Smart Account Creator's email address (e.g. john.doe@gmail.com)

Provide/Confirm the Account Name (it should be the Customer's Company Name)

Additional Information

The Customer needs to have a Cisco.com profile set up. In addition, the primary email address of that profile has to be a Public email Domain ID. The Customer profile needs to include the Company Name and the Company address.

If a Customer has a Company email domain, they should update their primary email address in their Cisco.com profile and then **create a Smart Account using their company email domain**.

Limited Use Smart Account for Small Businesses

What are the benefits of a Limited Use Smart Account?

- ✓ You can easily activate your Smart License enabled products even if you don't have a corporate domain
- ✓ Just **1 click to create your Limited Use Smart Account, 2 more steps to get your token** and register/activate your Smart License Enabled Products
- ✓ This is a one time activity - no need to learn how to navigate our portals or how to perform User/License management activities in SSM, just use your token to register all your devices
- ✓ You get all the functionality/capabilities that you need to do business with Cisco

Limited Use Smart Account for Small Businesses

Differences between Standard Smart Account and Limited Use Smart Account

Standard Smart Account

Access to all Software Portals

Unlimited Users, User Groups

Unlimited Virtual Accounts

Custom tagging

Limited Use Smart Account

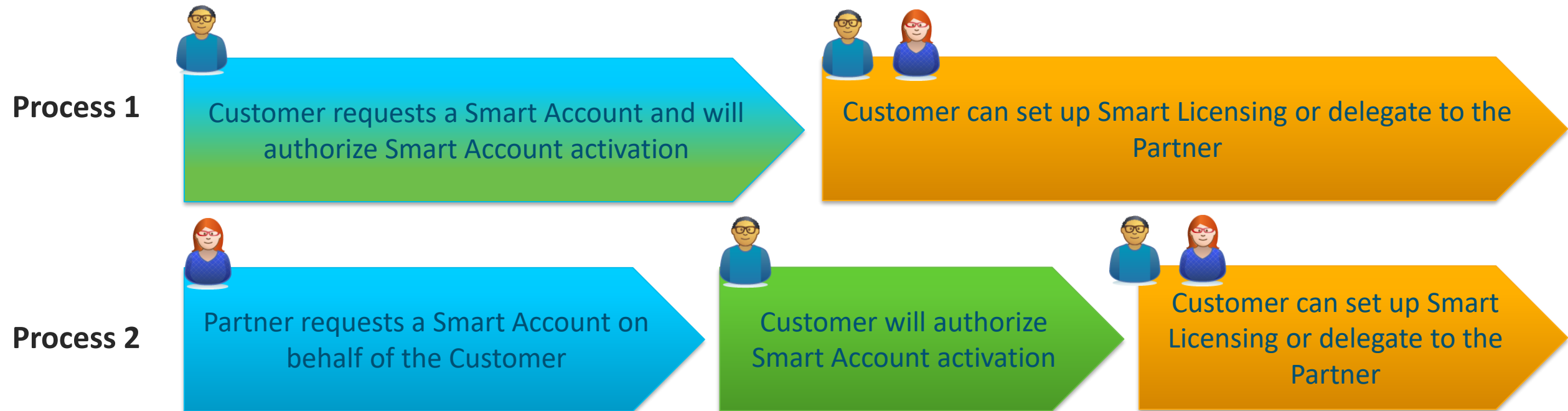
Access Limited to LRP, SSM, PnP, MCE

Max 3 Users, No User Groups

Max 3 Virtual Accounts

No Custom tagging

Smart Account Request, Activation and Smart Licensing Setup



Smart Account Request

Go to Cisco Software Central: software.cisco.com

Cisco Demo Customer Smart Account ▾

Download & Upgrade

[Software Download](#)
Download new software or updates to your current software

[eDelivery](#)
Get fast electronic fulfillment of software, licenses, and documentation

[Product Upgrade Tool \(PUT\)](#)
Order major upgrades to software such as Unified Communications

[Upgradeable Products](#)
Browse a list of all available software updates.

Network Plug and Play

[Plug and Play Connect](#)
Device management through Plug and Play Connect portal

[Learn about Network Plug and Play](#)
Training, documentation and videos

License

[Traditional Licensing](#)
Generate and manage PAK-based and other device licenses, including demo licenses

[Smart Software Licensing](#)
Track and manage Smart Software Licenses.

[Enterprise Agreements](#)
Generate and manage licenses from Enterprise Agreements.

[View My Consumption](#)
View all my customers based on smart accounts

Order

[Buy Directly from Cisco](#)
Configure, price, and order Cisco products, software, and services. Available to partners and to customers with a direct purchasing agreement.

[End User License and SAAS Terms](#)
Cisco software is not sold, but is licensed to the registered end user. The terms and conditions provided govern your use of that software. Read them here.

Administration

All Users:

- [Request a Smart Account](#)
Get a Smart Account for your organization or initiate it for someone else
- [Request Access to an Existing Smart Account](#)
Submit a request for access to a Smart Account
- [Manage Smart Account](#)

1

Click **Request a Smart Account** from the Administration tab

Smart Account Request and Setup

Customer requests a Smart Account and sets up/activates the Smart Account

Smart Account Request and Setup

Create Smart Account

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

You can create a new Smart Account for your company or organization, or request an account on behalf of someone else.

Account Creator

Are you authorized to create the Smart Account?

I have the authority to create the account on behalf of my company or organization

The account will be associated to your Cisco.com profile.
Please confirm that it is up to date. If necessary, [update your profile](#)

Full Name: Mohammad Zabetian Riahi
Email Address: m.zabetianr@gmail.com
Cisco ID: m_zabetian
Phone: +1 (618) 234-2120 x2765
Company / Organization Name: st elizabeth hospital

Someone else will authorize the creation of the account

Account Settings

Please provide the name and the domain identifier for the Smart Account.

* Account Name:

1

Select the first option:

1. I have the authority to create the account on behalf of my company or organization

- The Customer needs to have their Cisco.com profile set up with the correct Company Name and Company Address.
- You can update your Cisco.com profile from here, if needed, including your email address.

2

Confirm the Account Name which is auto set to the Company Name as per your cisco.com profile. If required, you can modify the Account Name.

Typically the Smart Account name should be the Company Name.

3

Click Create Account.

Smart Account Request and Setup

Smart Account Activated

4



The Smart Account "Customer Company Name" has been created.

Next Steps

Now that you have a Smart Account, you can use [Smart Licensing](#) to activate the features on your Cisco devices. Are you going to set it up, or is someone else going to do it for you?

[I want to set up Smart Licensing](#)

Choose this if you are going to configure the Cisco devices yourself

[I want someone else to do it](#)

Choose this if another person is going to configure the devices on this account

Other Options for your New Account

[Manage your Account](#)

Change the account settings, control who has account access, and add virtual accounts.

[Smart Software Licensing](#)

Once you've set up Smart Licensing, you can manage your devices and licenses here.

[Software Central](#)

Access software downloads, manage your software licenses, and order products.

[Done](#)

4

You will receive a confirmation message:

The Smart Account has been created successfully.

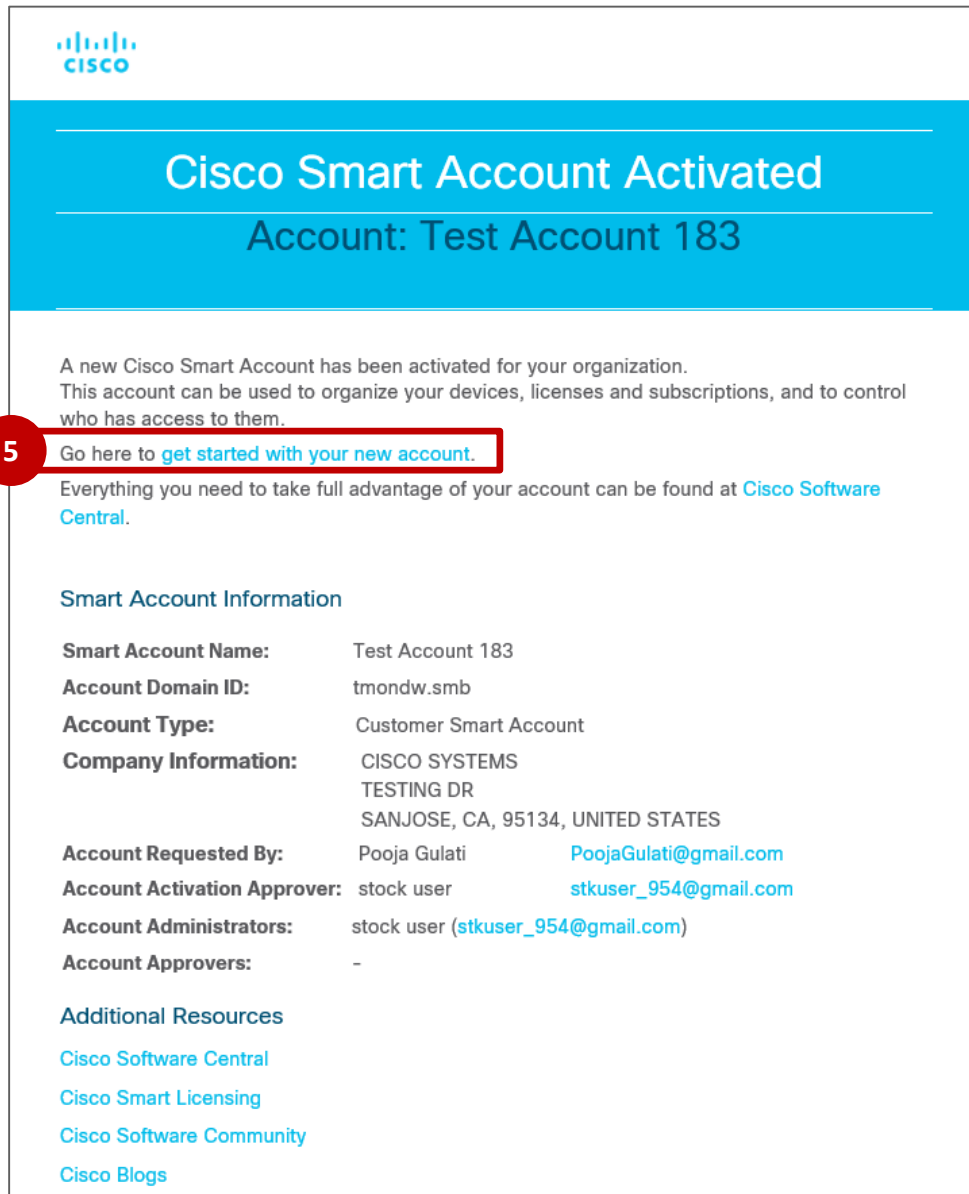


Account created successfully

[Contacts](#) | [Feedback](#) | [Help](#) | [Site Map](#) | [Terms & Conditions](#) | [Privacy Statement](#) | [Cookie Policy](#) | [Trademarks](#)

Smart Account Request and Setup

Smart Account Activated – Email Notification



The screenshot shows an email notification from Cisco. At the top left is the Cisco logo. Below it is a blue header with the text "Cisco Smart Account Activated" and "Account: Test Account 183". The main body of the email contains the following text:

A new Cisco Smart Account has been activated for your organization. This account can be used to organize your devices, licenses and subscriptions, and to control who has access to them.

5 Go here to [get started with your new account.](#)

Everything you need to take full advantage of your account can be found at [Cisco Software Central](#).

Smart Account Information

Smart Account Name: Test Account 183
Account Domain ID: tmondw.smb
Account Type: Customer Smart Account
Company Information: CISCO SYSTEMS
TESTING DR
SANJOSE, CA, 95134, UNITED STATES

Account Requested By: Pooja Gulati PoojaGulati@gmail.com
Account Activation Approver: stock user stkuser_954@gmail.com
Account Administrators: stock user (stkuser_954@gmail.com)
Account Approvers: -

Additional Resources

- [Cisco Software Central](#)
- [Cisco Smart Licensing](#)
- [Cisco Software Community](#)
- [Cisco Blogs](#)

The Smart Account Creator/Approver (from the Customer Company) and the other Smart Account Users will receive an email notification to confirm the Smart Account activation.

5


Click on [get started with your new account.](#)

Smart Licensing Setup

Customer User can easily set up Smart Licensing

Smart Licensing Setup

Set up Smart Licensing

 The Smart Account "Customer Company Name" has been created.

Next Steps

Now that you have a Smart Account, you can use [Smart Licensing](#) to activate the features on your Cisco devices. Are you going to set it up, or is someone else going to do it for you?

1 [I want to set up Smart Licensing](#)
Choose this if you are going to configure the Cisco devices yourself

[I want someone else to do it](#)
Choose this if another person is going to configure the devices on this account

Other Options for your New Account


[Manage your Account](#)
Change the account settings, control who has account access, and add virtual accounts.

[Smart Software Licensing](#)
Once you've set up Smart Licensing, you can manage your devices and licenses here.

[Software Central](#)
Access software downloads, manage your software licenses, and order products.

1 If you are going to configure the Cisco devices yourself, click on **I want to set up Smart Licensing**

You can always go to Smart Software Manager to generate additional registration Tokens at a later time.

 Account created successfully

[Conditions](#) | [Privacy Statement](#) | [Cookie Policy](#) | [Trademarks](#)

Smart Licensing Setup

Create Smart Licensing Token

2

After clicking on **I want to set up Smart Licensing**, you will be redirected to this page, where you can:

Create a Smart Licensing Token that will be required for Product (Device) Registration.

*Please note that by clicking **Create a Smart Licensing Token** you also agree to the terms of the Smart Licensing Agreement. You can view and read the Smart Licensing Agreement from this page (click on Smart Licensing Agreement and open a new window).*

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

How to Set Up Smart Licensing

In order to activate the features installed on your Cisco devices, you must register the devices to your Smart Account. To register the devices, you create a Smart Licensing token, then go to the Smart Licensing configuration on your devices and enter the token.

Step 1 - Create a Smart Licensing Token

Click the button below to create a Smart Licensing token for your account

2

Create a Smart Licensing Token

By clicking you agree to the terms of the Smart Licensing Agreement

Step 2 - Copy the Smart Licensing Token

Copy the token to the clipboard or download it to a file.

Copy the Smart Licensing Token

SMART LICENSING AGREEMENT V5.0

SMART LICENSING is a Cisco software license management system that allows you to easily track license status and software usage trends. This document describes how Smart Licensing works and includes the terms that govern your use. Please make sure you are authorized by your organization before accepting these terms or using Smart Licensing.

What is Smart Licensing?

- Smart Licensing enables you to activate and manage Cisco software licenses. It also allows Cisco to send and receive periodic messages about license usage and entitlement of Cisco devices and software ("Smart Licensing Messages"). These Smart Licensing Messages will be displayed in Smart Software Manager, which is the web portal that shows your organization's license entitlement information.
- If you choose not to enable Smart Licensing directly over the internet, you can select another method for collecting Smart Licensing Messages, like Smart Software Manager satellite. This must be hosted in your network environment that meets minimum requirements specified by Cisco.
- If the Smart Software Manager or the satellite stops receiving periodic updates for more than 90 days, Cisco assumes the device is no longer functioning properly and those unused licenses will automatically return to your license pool. If after 90 days the device is back in use, it will reacquire the license immediately upon sending its periodic update.
- Smart Call Home is an automated support capability within Smart Licensing that monitors Cisco devices on your network. It flags issues and initiates resolution before your business operations are affected. Smart Call Home is an optional capability that your organization can choose to enable that is included with Smart License enabled products.

Information Collected by Cisco

- Smart Licensing collects software license usage information with associated product identification numbers, serial numbers, unique virtual device identifier, equipment models, license or hardware versions, and host names (host names are sent to aid in troubleshooting unless you disable them).

Smart Licensing Setup

Copy/Download Smart Licensing Token

Create a Smart Licensing Token

By clicking you agree to the terms of the Smart Licensing Agreement

Step 2 - Copy the Smart Licensing Token

Copy the token to the clipboard or download it to a file.

3

Copy the Smart Licensing Token

Download the Smart Licensing Token

Step 3 - Use the Token to Register your Devices for Smart Licensing

Go to the Smart Licensing area of your device configuration and enter the token, to register the device to this Smart Account. Refer to your product configuration guide for more information about registering your device for Smart Licensing. Once the device is registered, you can go to [Smart Software Licensing](#) to manage your licenses and devices.

You can copy the token to the clipboard or download it to a file:

- **Copy the Smart Licensing Token**
- **Download the Smart Licensing Token**

Use the Smart Licensing Token to register Product Instances to the Smart Account/Virtual Account (go to the Smart Licensing area of your device configuration and enter the token).

This Token can be used multiple times (unlimited number of uses) and the validity is 365 days.

You can generate additional Tokens in [Smart Software Manager](#)

Once the device is registered, you can go to [Smart Software Manager](#) to manage your licenses and devices.

Smart Licensing Setup

Smart Licensing Token Generated – Email Notification



Cisco Smart Licensing Token Generated

Account: sat

4

In order to activate the features installed on your Cisco devices, you must register the devices to your Smart Account.

This is done using a token that is associated with your account.

A token for this Smart Account has recently been generated.

You can find it by going to [Smart Software Licensing](#) and clicking on the Inventory tab.

To register a device, go to the Smart Licensing configuration on your device and enter the token.

Refer to the configuration guide for the device for details on enabling Smart Licensing.

Smart Account Information

Smart Account Name: sat

Account Domain ID: c2krye.smb

Additional Resources

[Cisco Software Central](#)

[Cisco Smart Licensing](#)

[Cisco Software Community](#)

[Cisco Blogs](#)

Support

[Learn More about Smart Accounts and Smart Licensing](#)

[On Demand Training](#)

[Contact Us](#)

4

All Smart Account Users will receive an email notification: **Cisco Smart Licensing Token Generated.**

Smart Licensing Setup

Customer can delegate Smart Licensing Setup to another User (for example a Partner)

Smart Licensing Setup

Set up Smart Licensing – I want someone else to do it

1a - Optional: follow these steps only if you want someone else (e.g. your Partner) to set up Smart Licensing for your company

The screenshot shows the Smart Licensing Setup page. At the top, a green checkmark icon and the text "The Smart Account 'Customer Company Name' has been created." are displayed. Below this is the "Next Steps" section, which includes the text: "Now that you have a Smart Account, you can use [Smart Licensing](#) to activate the features on your Cisco devices. Are you going to set it up, or is someone else going to do it for you?". Two blue buttons are presented: "I want to set up Smart Licensing" and "I want someone else to do it". A red box highlights the second button, with a red circle containing "1a" next to it. Below the buttons, the "Other Options for your New Account" section lists "Manage your Account", "Smart Software Licensing", and "Software Central". A blue callout box with a red "1a" circle contains the text: "If another person such as your Partner is going to configure the devices on this account, **click I want someone else to do it.** *You can always go to Smart Software Manager to generate additional registration Tokens at a later time.*" At the bottom, a "Done" button is visible, and a dark grey notification bar at the bottom right shows a green checkmark and the text "Account created successfully". The footer contains links for "Contacts", "Feedback", "Help", "Site Map", "Terms & Conditions", "Privacy Statement", "Cookie Policy", and "Trademarks".

✓ The Smart Account "Customer Company Name" has been created.

Next Steps

Now that you have a Smart Account, you can use [Smart Licensing](#) to activate the features on your Cisco devices. Are you going to set it up, or is someone else going to do it for you?

I want to set up Smart Licensing
Choose this if you are going to configure the Cisco devices yourself

I want someone else to do it
Choose this if another person is going to configure the devices on this account

Other Options for your New Account

[Manage your Account](#)
Change the account settings, control who has account access, and add virtual accounts.

[Smart Software Licensing](#)
Once you've set up Smart Licensing, you can manage your devices and licenses here.

[Software Central](#)
Access software downloads, manage your software licenses, and order products.

Done

1a If another person such as your Partner is going to configure the devices on this account, **click I want someone else to do it.**
You can always go to Smart Software Manager to generate additional registration Tokens at a later time.

✓ Account created successfully

[Contacts](#) | [Feedback](#) | [Help](#) | [Site Map](#) | [Terms & Conditions](#) | [Privacy Statement](#) | [Cookie Policy](#) | [Trademarks](#)

Smart Licensing Setup

Set up Smart Licensing – I want someone else to do it

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

Add Users to Your Smart Account

Use this option if you want someone else to set up Smart licensing for you. Choose the role you want to give them, then provide the email addresses of the people you want to add to your account.

User Email Addresses:

Up to 2, comma separated

Message to Added Users:

By clicking above, you agree to the terms of the [Smart Licensing Agreement](#), and you acknowledge that you can allow users with a Cisco.com ID to access the information in your Smart Account. By providing access, you agree that any users you add are acting on your behalf, that you are responsible for their actions, and that you grant them access to your information.

[Contacts](#) | [Feedback](#) | [Help](#) | [Site Map](#) | [Terms & Conditions](#) | [Privacy Statement](#) | [Cookie Policy](#) | [Trademarks](#)

2a

After clicking **I want someone else to do it**, you can add **Users (User Email Addresses)** to your Smart Account – those Users who will set up Smart Licensing for you.

Please note that the Limited Use Smart Account can have a maximum of 3 Users

3a

When you confirm by clicking **OK**, the Smart Licensing Agreement will be automatically accepted.

The Smart Licensing Agreement can be accepted only by the Customer, not by the Partner.

3a

Agreement Acceptance Successful

Smart Licensing Setup

Set up Smart Licensing – I want someone else to do it – Email Notification

Cisco Smart Account User Invitation
Account: st elizabeth hospital

A new Cisco Smart Account has been created, and you have been invited to be a Smart Account User on the account.
You will need a user profile on Cisco.com to complete this process.
If you don't have one yet, create it first.

[Create a User Profile](#)

Once you have a user profile, you can accept or decline the invitation.

4a [Accept or Decline Invitation](#)

Smart Account Information

Smart Account Name: st elizabeth hospital
Account Domain ID: 352bd3.smb
Account Type: Customer Smart Account
Company Information: ST ELIZABETH'S HOSPITAL OF BELLEVILLE INC
211 S 3RD ST
BELLEVILLE,IL,62220,UNITED STATES

User Role: Smart Account User
Invitation Sent From: Mohammad Zabetian m.zabetianr@gmail.com
Riahi
Invitation Sent To: egainotsthree@gmail.com
Message to Invitee: Adding as SA User

4a

The new User will receive a Smart Account User Invitation, which they can Accept or Decline.

Smart Licensing Setup

Set up Smart Licensing – I want someone else to do it – New User Accepts or Rejects Invitation

The screenshot shows the Cisco Software Central interface. At the top, there is a navigation bar with the Cisco logo and a search icon. Below the navigation bar, the breadcrumb trail reads "Cisco Software Central > Create Smart Accounts". The main heading is "Create Smart Accounts".

A red box labeled "5a" highlights the "Add User to Smart Account" section. This section contains the text: "You have been invited to be a user on the Smart Account 'guna cisco'", followed by the question "Do you want to accept this invitation?". There are two radio button options: "Yes, make me as a user on this account" (which is selected) and "No, do not make me a user on this account".

Below the radio buttons is a text input field labeled "Message to Sender of Invitation:". At the bottom of the form, there are two buttons: "Ok" and "Cancel". A red box labeled "6a" highlights the "Ok" button.

5a

To accept the invitation, click **Yes, make me a User on this Account.**
***you will be granted the Smart Account User role.**

6a

Click **OK.**

Smart Licensing Setup

Set up Smart Licensing

Cisco Software Central

Cisco

US EN

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

✓ You have been added as a user on the Smart Account "guna cisco"

Next Steps

Now that you have a Smart Account, you can use [Smart Licensing](#) to activate the features on your Cisco devices. Are you going to set it up, or is someone else going to do it for you?

7a [I want to set up Smart Licensing](#)
Choose this if you are going to configure the Cisco devices yourself

Other Options for your New Account

[Manage your Account](#)
Change the account settings, control who has account access, and add virtual accounts.

[Smart Software Licensing](#)
Once you've set up Smart Licensing, you can manage your devices and licenses here.

7a Once you have been added to the Customer Smart Account, click [I want to set up Smart Licensing](#).

Smart Licensing Setup

Create Smart Licensing Token

8a

After clicking on **I want to set up Smart Licensing**, you will be redirected to this page, where you can:

Create a Smart Licensing Token that will be required for Product (Device) Registration.

*Please note that by clicking **Create a Smart Licensing Token** you also agree to the terms of the Smart Licensing Agreement. You can view and read the Smart Licensing Agreement from this page (click on **Smart Licensing Agreement** and open a new window).*

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

How to Set Up Smart Licensing

In order to activate the features installed on your Cisco devices, you must register the devices to your Smart Account. To register the devices, you create a Smart Licensing token, then go to the Smart Licensing configuration on your devices and enter the token.

Step 1 - Create a Smart Licensing Token

Click the button below to create a Smart Licensing token for your account

8a

Create a Smart Licensing Token

By clicking you agree to the terms of the Smart Licensing Agreement

Step 2 - Copy the Smart Licensing Token

Copy the token to the clipboard or download it to a file.

Copy the Smart Licensing Token

SMART LICENSING AGREEMENT V5.0

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- If you choose not to enable Smart Licensing directly over the internet, you can select another method for collecting Smart Licensing Messages, like Smart Software Manager satellite. This must be hosted in your network environment that meets minimum requirements specified by Cisco.
- If the Smart Software Manager or the satellite stops receiving periodic updates for more than 90 days, Cisco assumes the device is no longer functioning properly and those unused licenses will automatically return to your license pool. If after 90 days the device is back in use, it will reacquire the license immediately upon sending its periodic update.
- Smart Call Home is an automated support capability within Smart Licensing that monitors Cisco devices on your network. It flags issues and initiates resolution before your business operations are affected. Smart Call Home is an optional capability that your organization can choose to enable that is included with Smart License enabled products.

Information Collected by Cisco

- Smart Licensing collects software license usage information with associated product identification numbers, serial numbers, unique virtual device identifier, equipment models, license or hardware versions, and host names (host names are sent to aid in troubleshooting unless you disable them).

Smart Licensing Setup

Copy/Download Smart Licensing Token

The screenshot shows a web interface for creating and managing Smart Licensing Tokens. At the top, there is a button labeled "Create a Smart Licensing Token" with a sub-note: "By clicking you agree to the terms of the Smart Licensing Agreement". Below this, the interface is divided into two main steps:

Step 2 - Copy the Smart Licensing Token
Copy the token to the clipboard or download it to a file.

A red box highlights two blue buttons: "Copy the Smart Licensing Token" and "Download the Smart Licensing Token". A red circle with the text "9a" is positioned to the left of this box.

Step 3 - Use the Token to Register your Devices for Smart Licensing
Go to the Smart Licensing area of your device configuration and enter the token, to register the device to this Smart Account. Refer to your product configuration guide for more information about registering your device for Smart Licensing. Once the device is registered, you can go to [Smart Software Licensing](#) to manage your licenses and devices.

9a

You can copy the token to the clipboard or download it to a file:

- **Copy the Smart Licensing Token**
- **Download the Smart Licensing Token**

Use the Smart Licensing Token to register Product Instances to the Smart Account/Virtual Account (go to the Smart Licensing area of your device configuration and enter the token).

This Token can be used multiple times (unlimited number of uses) and the validity is 365 days.

You can generate additional Tokens in [Smart Software Manager](#)

Once the device is registered, you can go to [Smart Software Manager](#) to manage your licenses and devices.

Smart Licensing Setup

Smart Licensing Token Generated – Email Notification



Cisco Smart Licensing Token Generated

Account: sat

10a

In order to activate the features installed on your Cisco devices, you must register the devices to your Smart Account.

This is done using a token that is associated with your account.

A token for this Smart Account has recently been generated.

You can find it by going to [Smart Software Licensing](#) and clicking on the Inventory tab.

To register a device, go to the Smart Licensing configuration on your device and enter the token.

Refer to the configuration guide for the device for details on enabling Smart Licensing.

Smart Account Information

Smart Account Name: saty

Account Domain ID: c2krye.smb

Additional Resources

[Cisco Software Central](#)

[Cisco Smart Licensing](#)

[Cisco Software Community](#)

[Cisco Blogs](#)

Support

[Learn More about Smart Accounts and Smart Licensing](#)

[On Demand Training](#)

[Contact Us](#)

10a

All Smart Account Users will receive an email notification: **Cisco Smart Licensing Token Generated.**

Smart Account Request

Partner requests a Smart Account on behalf of their Customer or, a Customer User nominates another person in their company to authorize Smart Account activation

Smart Account Request

Provide contact details of the person who will authorize Smart Account activation

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

You can create a new Smart Account for your company or organization, or request an account on behalf of someone else.

Account Creator

Are you authorized to create the Smart Account?

I have the authority to create the account on behalf of my company or organization
The account will be associated to your Cisco.com profile.
Please confirm that it is up to date. If necessary, [update your profile](#)

Full Name: Anna Skocka
Email Address: askocka@cisco.com
Cisco ID: askocka
Phone: +48 22 572 2775
Company / Organization Name: Cisco Systems, Inc.

Someone else will authorize the creation of the account

Account Settings

Please provide the name and the domain identifier for the Smart Account.

* Account Name:

* Account Domain Identifier: [Edit](#)
The Account Domain Identifier will be used to uniquely identify the account. The default Account Domain Identifier is based on the email address of the person specified to authorize activation of the account.
[Learn More](#)

• The Customer needs to have their Cisco.com profile set up with the correct Company Name and Company Address.
• You can update your Cisco.com profile from here, if needed, including your email address.

1

1

Select one of the two options below:

1. I have the authority to create the account on behalf of my company or organization
2. Someone else will authorize the creation of the account

Option #2. will be demonstrated on the next slides.

Smart Account Request

Provide the required information to request the Smart Account

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

You can create a new Smart Account for your company or organization, or request an account on behalf of someone else.

Account Creator

Are you authorized to create the Smart Account?

I have the authority to create the account on behalf of my company or organization

Someone else will authorize the creation of the account

2

* Email Address:

Special Message:

Account Settings

Please provide the name and the domain identifier for the Smart Account.

3

* Account Name:

4

2

- Enter the **email address** of the person who will be authorizing the Smart Account activation.
- Optionally, you can add a message.

- In this example, the person who will authorize Smart Account activation has a **public domain email address** (gmail.com)

3

Enter the **Account Name**.
Typically it should be the Company Name.

The **Account Domain ID** will be created in the backend for the Customer, it will be a **6-digit Domain ID**.

4

Click **Continue**



Smart Account Request

Smart Account User Access (Optional)

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

Add Users to the Smart Account (optional)

Provide the email addresses of the people who should have access to this account.

I want access to this account

User Email Addresses:
guradha@cisco.com, m_zabetlan@gmail.com
Up to 2, comma separated.

Message to Added Users:

5

Optionally, you can **request Smart Account User Access** to the Customer's Smart Account.

- Enter the email ID of users separated by commas to nominate them for User access.
- Selecting the option **I want access to this account** to nominate yourself for the **Smart Account User role**.
- Please note that the Limited Use Smart Account can have a maximum of 3 Users

5

6

6

Click Create Account

Smart Account Request

Smart Account Request is sent to the Account Creator/Approver

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

7 ✓ **Email Sent**
The request to activate the Smart Account has been sent to "egainotthree@gmail.com". You will receive an email when the request is approved or denied.

7 The Smart Account Request is sent to the person who will authorize Smart Account activation (Smart Account Creator/Approver).

✓ Account created successfully

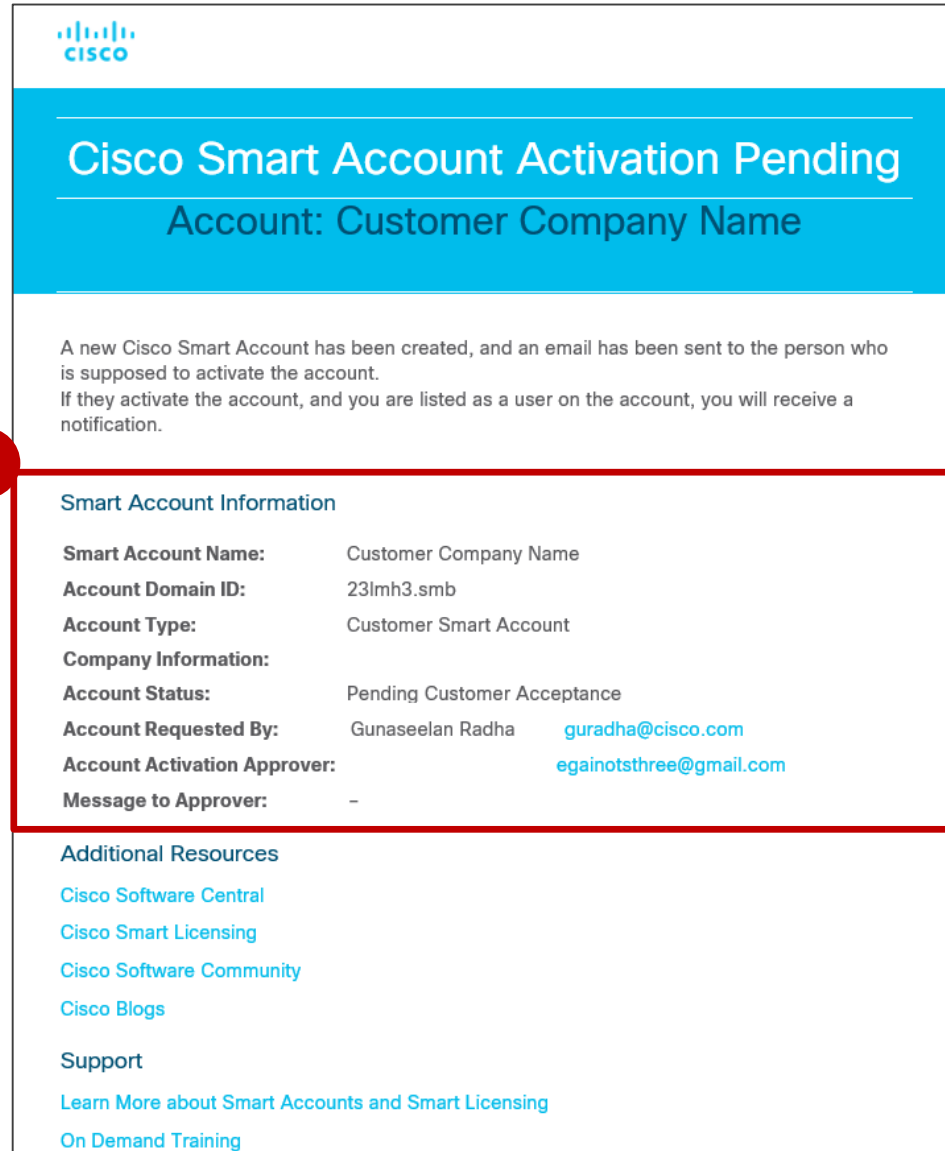
[Contacts](#) | [Feedback](#) | [Help](#) | [Site Map](#) | [Terms & Conditions](#) | [Privacy Statement](#) | [Cookie Policy](#) | [Trademarks](#)

Smart Account Setup (Activation)

The nominated Customer User activates the Smart Account

Smart Account Setup (Activation)

Smart Account Activation Pending Notification to the Smart Account Requester



The screenshot shows an email notification from Cisco. The header is blue with the Cisco logo and the text "Cisco Smart Account Activation Pending" and "Account: Customer Company Name". Below the header, there is a paragraph of text explaining that a new Smart Account has been created and an email has been sent to the person who is supposed to activate the account. A red box highlights the "Smart Account Information" section, which contains details about the account name, domain ID, type, company information, status, requester, approver, and message to the approver. Below this section, there are links for "Additional Resources" and "Support".

1

Cisco Smart Account Activation Pending
Account: Customer Company Name

A new Cisco Smart Account has been created, and an email has been sent to the person who is supposed to activate the account.
If they activate the account, and you are listed as a user on the account, you will receive a notification.

Smart Account Information

Smart Account Name:	Customer Company Name
Account Domain ID:	23lmh3.smb
Account Type:	Customer Smart Account
Company Information:	
Account Status:	Pending Customer Acceptance
Account Requested By:	Gunaseelan Radha guradha@cisco.com
Account Activation Approver:	egainotsthree@gmail.com
Message to Approver:	-

Additional Resources

- [Cisco Software Central](#)
- [Cisco Smart Licensing](#)
- [Cisco Software Community](#)
- [Cisco Blogs](#)

Support

- [Learn More about Smart Accounts and Smart Licensing](#)
- [On Demand Training](#)

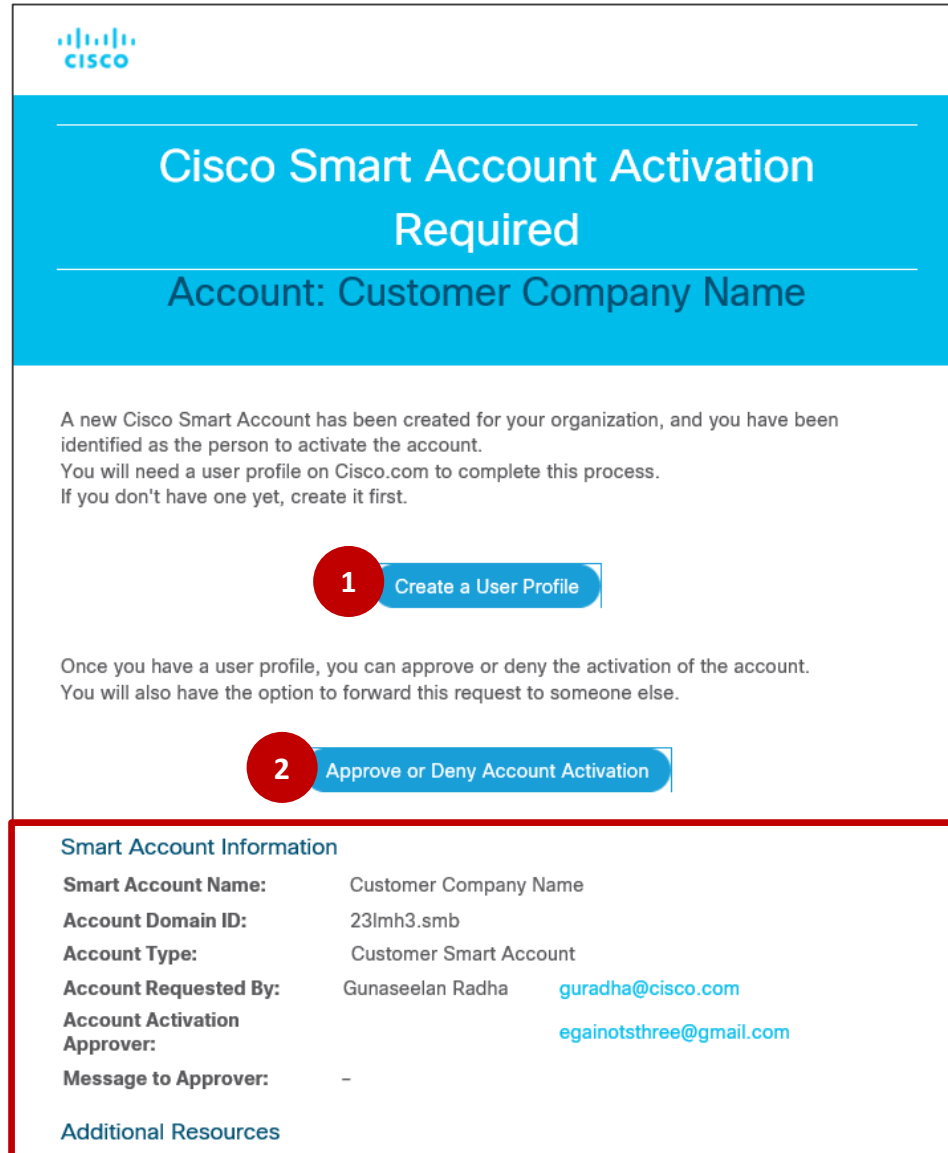
1

The Requestor (Partner or Customer) will receive an email notification: **Cisco Smart Account Activation Pending**.

In this notification you can view all the Smart Account information, including the 6-digit Account Domain ID.

Smart Account Setup (Activation)

Smart Account Activation Required Notification to the Smart Account Approver



The screenshot shows an email notification from Cisco. At the top left is the Cisco logo. The main heading is "Cisco Smart Account Activation Required" in white text on a blue background, with "Account: Customer Company Name" below it. The body text explains that a new Smart Account has been created and the user is identified as the person to activate it. It states that a user profile on Cisco.com is needed to complete the process. Two numbered steps are highlighted: "1 Create a User Profile" and "2 Approve or Deny Account Activation". At the bottom, there is a table of Smart Account Information and a link for Additional Resources.

Cisco Smart Account Activation Required
Account: Customer Company Name

A new Cisco Smart Account has been created for your organization, and you have been identified as the person to activate the account. You will need a user profile on Cisco.com to complete this process. If you don't have one yet, create it first.

1 Create a User Profile

Once you have a user profile, you can approve or deny the activation of the account. You will also have the option to forward this request to someone else.

2 Approve or Deny Account Activation

Smart Account Information

Smart Account Name:	Customer Company Name
Account Domain ID:	23lmh3.smb
Account Type:	Customer Smart Account
Account Requested By:	Gunaseelan Radha guradha@cisco.com
Account Activation Approver:	egainotsthree@gmail.com
Message to Approver:	-

Additional Resources

The nominated Smart Account Creator/Approver (from the Customer Company) will receive an email notification: **Cisco Smart Account Activation Required.**

This notification will prompt the Customer User to activate the Smart Account. You can view all the Smart Account information, including the 6-digit Account Domain ID.

1

If you don't have an existing Cisco.com profile, you will need to **Create a User Profile.**

2

Once you have a Cisco.com profile you can **Approve or Deny Account Activation.**

Smart Account Setup (Activation)

Smart Account Activation Pending Notification to the Smart Account Approver

Cisco Software Central > Create Smart Accounts

Create Smart Accounts

Show Pending Orders

You can create a new Smart Account for your company or organization, or request an account on behalf of someone else.

Account Creator

Are you authorized to create the Smart Account?

I have the authority to create the account on behalf of my company or organization

The account will be associated to your Cisco.com profile. Please confirm that it is up to date. If necessary, [update your profile](#)

Full Name:

Email Address:

Cisco ID:

Phone:

Company / Org.:

I want to forward this request to someone else

• Email Address:

I don't know who this request should be forwarded to

I want this account deleted

Account Settings

Please provide the name for the Smart Account.

• Account Name:

3

Confirm if you are authorized to create/activate the Smart Account.
Choose one of the following options:

1. I have the authority to create the Smart Account on behalf of my company or organization
2. I want to forward this request to someone else
3. I don't know who this request should be forwarded to
4. I want this account deleted.

Smart Account Setup (Activation)

Account Settings

Please provide the name for the Smart Account.

* Account Name:

Account Users

Allow these people to have access to this account

User	Email	Role
Gunaseelan Radha	guradha@cisco.com	Account User
--	m_zabetian@gmail.com	Account User

Message to Invited Users:

By clicking Create Account you agree that the users you are adding to your account are acting on your behalf, that you are responsible for the users' actions, and that you grant them access to the information contained in your account.

4

4


If you have the authority to activate the Smart Account, you can still **edit the Account name** and **allow or deny access to the Smart Account Requestor**.
If you allow Smart Account access, these Users will have the Smart Account User role assigned. Please note that you can have a maximum of 3 Users in the Limited Use Smart Account.

5

Click Create Account

5

Smart Account Setup (Activation)



Cisco Smart Account Activated

Account: Test Account 183

A new Cisco Smart Account has been activated for your organization. This account can be used to organize your devices, licenses and subscriptions, and to control who has access to them.

6 Go here to [get started with your new account.](#)

Everything you need to take full advantage of your account can be found at [Cisco Software Central](#).

Smart Account Information

Smart Account Name:	Test Account 183
Account Domain ID:	tmondw.smb
Account Type:	Customer Smart Account
Company Information:	CISCO SYSTEMS TESTING DR SANJOSE, CA, 95134, UNITED STATES
Account Requested By:	Pooja Gulati PoojaGulati@gmail.com
Account Activation Approver:	stock user stkuser_954@gmail.com
Account Administrators:	stock user (stkuser_954@gmail.com)
Account Approvers:	-

Additional Resources

- [Cisco Software Central](#)
- [Cisco Smart Licensing](#)
- [Cisco Software Community](#)
- [Cisco Blogs](#)

The Smart Account Creator/Approver (from the Customer Company) and the other Smart Account Users will receive an email notification to confirm the Smart Account activation.

6

Click on [get started with your new account.](#)

Smart Licensing Setup – [Click Here](#)

Customer User can easily set up Smart Licensing, or delegate this activity to another User (for example a Partner)

[Go back to the section starting on slide #13](#)

How to Upgrade a Limited Use Smart Account to a Standard Customer Smart Account

The Smart Account Administrator of a Limited Use Smart Account can request an upgrade to a Standard Smart Account

Upgrade Limited Use Smart Account to a Standard Customer Smart Account

- The **Smart Account Administrator** of a **Limited Use Smart Account** for Small/Medium Business companies can now **request an upgrade to a Standard Customer Smart Account**.
- The **upgrade/migration to a Standard Customer Smart Account** will allow the Customer to **benefit from the full features and functionalities of the Standard Customer Smart Account**

- The **upgrade/migration to a Standard Customer Smart Account** can be requested in **Cisco Software Central → Manage Smart Account → Account Properties**.
- To be eligible for the upgrade to a Standard Customer Smart Account, the **Customer will need to update their Cisco.com profile to include their company email domain**.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account

SMB 2.0 Demo1

Download & Upgrade

- [Software Download](#)
Download new software or updates to your current software
- [eDelivery](#)
Get fast electronic fulfillment of software, licenses, and documentation
- [Product Upgrade Tool \(PUT\)](#)
Order major upgrades to software such as Unified Communications
- [Upgradeable Products](#)
Browse a list of all available software updates.

Network Plug and Play

- [Plug and Play Connect](#)
Device management through Plug and Play Connect portal
- [Learn about Network Plug and Play](#)
Training, documentation and videos

License

- [Traditional Licensing](#)
Generate and manage PAK-based and other device licenses, including demo licenses
- [Smart Software Licensing](#)
Track and manage Smart Software Licenses.
- [Enterprise Agreements](#)
Generate and manage licenses from Enterprise Agreements.
- [View My Consumption](#)
View all my customers based on smart accounts

Order

- [Buy Directly from Cisco](#)
Configure, price, and order Cisco products, software, and services. Available to partners and to customers with a direct purchasing agreement.
- [End User License and SAAS Terms](#)
Cisco software is not sold, but is licensed to the registered end user. The terms and conditions provided govern your use of that software. Read them here.

Administration

- [Request a Smart Account](#)
Get a Smart Account for your organization or initiate it for someone else
- [Request Access to an Existing Smart Account](#)
Submit a request for access to a Smart Account
- [Manage Smart Account](#)
Modify the properties of your Smart Accounts and associate individual Cisco Accounts with Smart Accounts.
- [Learn about Smart Accounts](#)
Access documentation and training.

1 To request an upgrade to a Standard Smart Account, go to: **Cisco Software Central** → **Administration** section and then click on **Manage Smart Account**.

1 [Manage Smart Account](#)
Modify the properties of your Smart Accounts and associate individual Cisco Accounts with Smart Accounts.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account – Update your Cisco.com Profile

Cisco Software Central > Manage Smart Account SMB 2.0 Demo1 ▾

Account Properties | Virtual Accounts | Users | User Groups | Custom Tags | Requests | Account Agreements ¹ | Event Log

Account Information

1 i The features of this account are being **limited**, because the email address that was used to create the account was a personal account, like 'me@gmail.com', rather than a company or organization account, like 'me@google.com'.
If you want to remove these limitations, you can [upgrade to a standard Smart Account](#)

Account Status:	ACTIVE
Account Features:	Limited
Account Domain Identifier:	xsk58m.smb
Name:	<input type="text" value="SMB 2.0 Demo1"/>
Smart Account Search using member Email ID: i	<input checked="" type="radio"/> Allowed <input type="radio"/> Not Allowed
Account Creator:	egainotstwo cisco(egainotstest3@gmail.com)
Account Requested By:	egainotstwo cisco(egainotstest3@gmail.com)
Account Request Date:	February 7, 2020
Account Activation Date:	February 7, 2020
Current Headquarters:	CISCO SYSTEMS INC (52428) 170 W TASMAN DR, SAN JOSE, CA, 95134, UNITED STATES
Lock my Smart Account to prevent Cisco from granting user access: i	<input type="checkbox"/>

1 In the **Account Properties** tab, you have the option to **upgrade to a Standard Smart Account**.

If you don't have a company email domain ID in your Cisco.com profile, you will not be eligible to upgrade to a Standard Customer Smart Account. You will be required to update your Cisco.com profile and change your public email Domain ID to a company email Domain ID.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account – Update your Cisco.com Profile

Cisco Software Central > Upgrade Smart Account

Upgrade Smart Account

Upgrade your Smart Account

The features of this account are being limited, because the email address that was used to create the account was a personal account, like 'me@gmail.com', rather than a company or organization account, like 'me@google.com'.

Step 1 - Update your Cisco.com Profile

You must change the email address in your Cisco.com profile from a personal account to a company or organization account. You must also provide the name and address of the company or organization.

Your Profile:

Full Name:	egainotstwo cisco
Email Address:	egainotstest3@gmail.com
Cisco ID:	egainotsthree
Phone:	+91 41822119
Company / Organization Name:	cisco

2 [Update your Profile](#)

Step 2 - Identify the Account Name and Domain Identifier

After you update your Cisco.com profile, return to this page to complete the account upgrade.

The email address that was used to create the Limited Use Smart Account is a personal/public Domain ID (such as gmail.com, yahoo.com, etc.), therefore the features of the Smart Account are limited.

To upgrade your Smart Account, you have to change the email address in your Cisco.com profile from a personal account to a company or organization account. You must also provide the name and address of your company or organization.

2

Click on **Update your Profile**.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account – Update your Cisco.com Profile

Home Personal Security Settings Access Management

Last login: Thu, Feb 6, 2020, 03:23 PM GMT+1

Your Personal Details

First Name
egainotstwo

Last Name
cisco

Preferred First Name

Email Address (Work email recommended)
egainotstest3@gmail.com
[Edit Email](#)

Username
egainotsthree

Your Company Details

Country or Region
United States

Company
cisco

Site Address
Add New Address

Company Phone Number
+

Job Role
Select job role

Job Level
Select job level

Job Title
Enter your job title

Cancel Update

3

3

4

4

5

5

Change the email address in your Cisco.com profile from a personal account to a company or organization account (a company email ID).

Provide the name and address of your company or organization.

Click on **Update**.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account

Cisco Software Central > Manage Smart Account SMB 2.0 Demo1 ▾

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | [User Groups](#) | [Custom Tags](#) | [Requests](#) | [Account Agreements](#) ¹ | [Event Log](#)

Account Information

1 The features of this account are being **limited**, because the email address that was used to create the account was a personal account, like 'me@gmail.com', rather than a company or organization account, like 'me@google.com'. If you want to remove these limitations, you can upgrade to a standard Smart Account

Account Status:	ACTIVE
Account Features:	Limited
Account Domain Identifier:	xsk58m.smb
Name:	<input type="text" value="SMB 2.0 Demo1"/>
Smart Account Search using member Email ID: ?	<input checked="" type="radio"/> Allowed <input type="radio"/> Not Allowed
Account Creator:	egainotstwo cisco(egainotstest3@gmail.com)
Account Requested By:	egainotstwo cisco(egainotstest3@gmail.com)
Account Request Date:	February 7, 2020
Account Activation Date:	February 7, 2020
Current Headquarters:	CISCO SYSTEMS INC (52428) 170 W TASMAN DR, SAN JOSE, CA, 95134, UNITED STATES
Lock my Smart Account to prevent Cisco from granting user access: ?	<input type="checkbox"/>

1

After updating your Cisco.com profile with your company or organization account (a company email ID) and with the name and address of your company or organization, you can proceed with the upgrade to a Standard Customer Smart Account.

From Cisco Software Central, go to Administration → Manage Smart Account.

In the Account Properties tab, you have the option to upgrade to a Standard Smart Account.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account

Cisco Software Central > Upgrade Smart Account

Upgrade Smart Account

Upgrade your Smart Account

The features of this account are being **limited**, because the email address that was used to create the account was a personal account, like 'me@gmail.com', rather than a company or organization account, like 'me@google.com'.

2 **Step 1 - Your Cisco.com Profile has been Updated**

Your Profile

Full Name:	Felipe Assis
Email Address:	felipe.assis@br.promonlogicalis.com
Cisco ID:	felipe.assis
Phone:	0
Company / Organization Name:	0

Step 2 - Confirm the Account Name and Domain Identifier

The Account Domain Identifier is used to uniquely identify the account. It is based on your email address. [Learn More](#)

3 * Smart Account Name:

* Account Domain Identifier:

4

2

If your **Cisco.com** profile has already been updated with a company email Domain ID, you can proceed and upgrade to a **Standard Customer Smart Account**.

3

You need to confirm the **Account name** and **Domain Identifier of the Smart Account**. You can change the Smart Account Name.

You can edit the **Domain ID**, but please note that this will require additional approval time from Cisco.

4

Click on **Upgrade Account**.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account

Cisco Software Central > Upgrade Smart Account

Upgrade Smart Account

5 Email Verification is sent

Upgrade your Smart Account

The features of this account are being [limited](#), because the email address that was used to create the account was a personal account, like 'me@gmail.com', rather than a company or organization account, like 'me@google.com'.

Step 1 - Your Cisco.com Profile has been Updated

Your Profile

Full Name:	Felipe Assis
Email Address:	felipe.assis@br.promonlogicalis.com
Cisco ID:	felipe.assis
Phone:	0
Company / Organization Name:	0

Step 2 - Confirm the Account Name and Domain Identifier

The Account Domain Identifier is used to uniquely identify the account. It is based on your email address. [Learn More](#)

* Smart Account Name:

* Account Domain Identifier: br.promonlogicalis.com

5 An email verification will be sent to confirm the Smart Account upgrade, you will receive it in your inbox.

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Upgrade Limited Use Smart Account to a Standard Customer Smart Account



Upgrade Request for New Cisco Smart Account – Account Name SMB 2.0 Business Demo(Pending Verification): Action Required

6

Smart Account Upgrade has been approved for 0. This account is current in a Pending/Provisional State. Please review the Account Information below and click the 'Complete Smart Account Setup' link to continue [Complete Smart Account Verification](#).

Smart Account Information


Account Name:	SMB 2.0 Business Demo
Previous Limited use Smart Account Domain:	r7u311.smb
Upgraded Smart Account Domain:	br.promonlogicalis.com
Company Address:	170 W TASMAN DR , SAN JOSE, CA, UNITED STATES
Account Upgrade Requested By:	Felipe Assis (felipe.assis@br.promonlogicalis.com)
Account Upgrade Requested Date:	03-Feb-2020

Thank you.
Cisco Systems

6

Once you receive the verification email, click on **Complete Smart Account Verification**.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account

Cisco Software Central > Upgrade Smart Account Verification English [Change]  Hello, Felipe Assis

7 Verify Upgrade Smart Account

Review the information below to ensure it is correct before activating the Smart Account.

Account Information

Current Domain of Smart Account:	r7u311.smb
Requested Domain of Smart Account:	br.promonlogicalis.com
Primary Email ID of SA Admin Requestor:	felipe.assis@br.promonlogicalis.com
Company Name:	0
Company Address:	170 W TASMAN DR,null,SAN JOSE,CA,UNITED STATES,95134
Account Requested By:	Felipe Assis
Account Requested Date:	03-Feb-2020

8 [Activate Smart Account](#)

7

You will be redirected to Cisco Software Central, to the Upgrade Smart Account Verification page.

Please double-check if the Account Information is correct.

8

To complete the upgrade, click on **Activate Smart Account**

Upgrade Limited Use Smart Account to a Standard Customer Smart Account

Account Properties | Virtual Accounts | Users | User Groups | Custom Tags | Requests | Account Agreements | Event Log

Account Information

9 ✓ This Account has been successfully upgraded.

10 Account Status: ACTIVE

Account Domain Identifier: or.prononlogicalis.com

Name: SMB 2.0 Business Demo

Smart Account Search using member Email ID: Allowed Not Allowed

Account Creator: egainotstwo cisco(egainotstest3@gmail.com)

Account Requested By: egainotstwo cisco(egainotstest3@gmail.com)

Account Request Date: February 3, 2020

Account Activation Date: February 3, 2020

Current Headquarters: CISCO SYSTEMS INC (52428) 170 W TASMAN DR, SAN JOSE, CA, 95134, UNITED STATES

Lock my Smart Account to prevent Cisco from granting user access:

9 You will be redirected to the Account Properties tab for your Smart Account and you will receive a confirmation message: **This Account has been successfully upgraded.**

10 The Account Domain Identifier will be a company email Domain ID.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account



11

Smart Account Upgrade Request from Limited Use to Standard Use Complete: SMB 2.0 Business Demo

Smart Account Information

Account Name: SMB 2.0 Business Demo
Current Account domain: r7u311.smb
Requested Account Domain: br.promonlogicalis.com
Account Upgrade Requested By Email: felipe.assis@br.promonlogicalis.com
Account Upgrade Requested By CCOID: felipe.assis
Request Type: Upgrade from Limited Use to Standard Use

[Cisco Software Central](#)

[Smart Account Training Materials](#)

Contact smart-ops-support@cisco.com of Smart Account Operations team.

Thank you.
Cisco Systems

11

You will also receive a confirmation email: your Smart Account has been upgraded to a Standard Smart Account.


Upgrade Limited Use Smart Account to a Standard Customer Smart Account – Edit Domain

Cisco Software Central > Upgrade Smart Account

Upgrade Smart Account

Upgrade your Smart Account

The features of this account are being **limited**, because the email address that was used to create the account was a personal account, like 'me@gmail.com', rather than a company or organization account, like 'me@google.com'.

 **Step 1 - Your Cisco.com Profile has been Updated**

Your Profile

Full Name:	Felipe Assis
Email Address:	felipe.assis@br.promonlogicalis.com
Cisco ID:	felipe.assis
Phone:	0
Company / Organization Name:	0

Step 2 - Confirm the Account Name and Domain Identifier

The Account Domain Identifier is used to uniquely identify the account. It is based on your email address. [Learn More](#)

* Smart Account Name:

* Account Domain Identifier: [Edit](#)

1

When requesting the Upgrade to a Standard Customer Smart Account, you can **edit the Account Domain ID.**

Please note that if you edit the Account Domain Identifier, the Smart Account upgrade will require an additional approval from Cisco (approval is required because once you edit the Account Domain ID it will be different from the company email Domain ID of the Smart Account Requestor).

Upgrade Limited Use Smart Account to a Standard Customer Smart Account – Edit Domain

Edit the default Account Domain Identifier

The Account Domain Identifier is based on the top-level domain name and will be used to **uniquely identify the account**. The default Account Domain Identifier is based on the email address of the person specified to authorize activation of the account. The company/organization that is the administrator of the Smart Account must have the right to use the top-level domain name used in the Account Domain Identifier.

The default account domain identifier below can be changed in two ways:

- Modification of the top-level domain name
- Addition of a prefix to the top-level domain name

If you wish to edit the default Account Domain Identifier below, please note the following:

In order to complete account activation, the person specified as authorized to activate the account must use a Cisco.com ID that has a primary email address that matches the top-level domain in the Account Domain Identifier. If this is not possible, the Account Domain Identifier will require review and approval by Cisco for activation.

If you wish to add a prefix to the top-level domain to be included in the Account Domain Identifier, the modified Account Domain Identifier will require review and approval by Cisco for activation.

2 ·
Enter Prefix(Optional) Top-level Domain Name

3 * Justification for modifying domain identifier

10 character minimum 974 remaining

* Your Phone Number

4

2 In the **Edit Account Identifier** dialog box, change Domain Identifier (edit top-level domain or add a prefix).

3 Please provide a justification for modifying the Domain Identifier and provide your phone number.

4 Click **OK**.


Upgrade Limited Use Smart Account to a Standard Customer Smart Account – Edit Domain

Cisco Software Central > Upgrade Smart Account

Upgrade Smart Account

Upgrade your Smart Account

The features of this account are being [limited](#), because the email address that was used to create the account was a personal account, like 'me@gmail.com', rather than a company or organization account, like 'me@google.com'.

 **Step 1 - Your Cisco.com Profile has been Updated**

Your Profile

Full Name:	Felipe Assis
Email Address:	felipe.assis@br.promonlogicalis.com
Cisco ID:	felipe.assis
Phone:	0
Company / Organization Name:	0

Step 2 - Confirm the Account Name and Domain Identifier

The Account Domain Identifier is used to uniquely identify the account. It is based on your email address. [Learn More](#)

* Smart Account Name:

* Account Domain Identifier: trainingdemo2.br.promonlogicalis.com [Edit](#)

5

5 Once you have finished editing the Domain ID, click on **Upgrade Account**.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account – Edit Domain

The screenshot shows the Cisco Software Central interface for upgrading a smart account. A modal dialog box is open in the center, titled "Account Upgrade is Pending Approval". The dialog contains the following text: "Because you selected an account identifier that does not match your email address, the upgrade of the account must be approved. You will receive an email when your request is approved or denied." There is an "OK" button at the bottom right of the dialog. A red circle with the number "6" is placed over the top-left corner of the dialog box. In the background, the "Upgrade Smart Account" page is visible, showing a success message for Step 1 and a form for Step 2. A second red circle with the number "6" is placed over the "Edit" link next to the "Account Domain Identifier" field in the Step 2 form.

Cisco Software Central

Cisco Software Central > Upgrade Smart Account

Upgrade Smart Account

Upgrade your Smart Account

The features of this account are being **limited**, because the email address is not a Cisco.com email address (e.g., 'me@google.com').

Step 1 - Your Cisco.com Profile has been Updated

Your Profile

Full Name:	Felipe Assis
Email Address:	felipe.assis@br.promonlogicalis.com
Cisco ID:	felipe.assis
Phone:	0
Company / Organization Name:	0

Step 2 - Confirm the Account Name and Domain Identifier

The Account Domain Identifier is used to uniquely identify the account. It is based on your email address. [Learn More](#)

- Smart Account Name:
- Account Domain Identifier: trainingdemo2.br.promonlogicalis.com [Edit](#)

An informational message will be displayed:
Account Upgrade is Pending Approval.

Because you selected an Account Domain Identifier that does not match your email address, the upgrade of the Smart Account must be approved.

Upgrade Limited Use Smart Account to a Standard Customer Smart Account – Edit Domain

7



Smart Account Upgrade Request from Limited Use to Standard Use - Account Name SMB 2.0 Business Demo 3 (Domain Approval)

Smart Account Upgrade Request from Limited Use to Standard Use waiting for domain approval.

Smart Account Information

Account Name: SMB 2.0 Business Demo 3
Current Account domain: x9gf62.smb
Requested Account Domain: batdemo3.br.promonlogicalis.com
Account Upgrade Requested By Email: felipe.assis@br.promonlogicalis.com
Account Upgrade Requested By CCOID: felipe.assis
Request Type: Upgrade from Limited Use to Standard Use

Please [review this request](#) for the smart account upgrade.

Thank you.
Cisco Systems

7

You will also receive an email notification informing you that the Smart Account Upgrade Request from Limited Use to Standard Use is waiting for Domain approval.

Order Based Access

Order Based Access (OBA) Email Notification

Order Based Access (OBA) Email notifications can now be sent to **Small/Medium Business Customers** who own a **Limited Use Smart Account**.

The **Nominated User (End Customer)** will receive an email notification (triggered by the Partner from Cisco Commerce) prompting the End Customer to **assign a Customer Smart Account** to a specific **Sales Order**.

1 In the email notification, click on **Assign Smart Account**.



The email notification will include information on the Partner contact who shared the order and placed the order, as well as the Sales Order Number.

The sales order 90063029 shared for Smart Account assignment: **Action Required**

Dear Cisco User,

The sales order 90063029 has Smart Account enabled licenses that require a Customer Smart Account for provisioning. You are receiving this email as this order is shared with you for assignment of Customer Smart Account.

Order Placed By: Maria Roark
- MRoark@convergeone.com
Order Shared By: Maria Roark
- MRoark@convergeone.com

1

Assign Smart Account

Order Number: 90063029

You require a Cisco Account to claim this order. If you do not have a Cisco Account, please [Register Here](#)

Thank You,
The Cisco Team

Order Based Access (OBA): Claim Your Order

The **Nominated User (End Customer)** will be redirected to a Cisco web portal where they will be able to Claim the Order.

- 2 You will read that **a new order has been shared with you for assignment to a Smart Account**, and you will have to reply **Yes** or **No** to the following question: **Are you the End Customer on the Order?**
- 3 Click **Continue**

The screenshot displays the Cisco Software Central interface. At the top, there is a navigation bar with the Cisco logo and a search icon. Below the navigation bar, a blue banner contains an important notice. The main content area features a 'Contact Support' section with a 'Claim this request' toggle and a 'Forward this request' button. A table titled 'Order Details' lists the following information:

Order Number	Order Item	Quantity	End Customer
90063029	C9300-DNA-E-48+	1	BHARTI AIRTEL LIMITED

Below the table, a red box highlights a notification: 'A new order has been shared with you for assignment to a Smart Account. Are you the End Customer on the Order?' with radio buttons for 'Yes' and 'No'. A second red box highlights a 'Continue →' button at the bottom right of the notification area.

Order Based Access (OBA): Claim Your Order

- 4 After clicking **Continue**, you will see the list of **Smart Accounts** by selecting one of the radio buttons:
 - A. **Are accessible to you** (all the **Smart Accounts** to which the logged in User has access to)
 - B. **Matches your Email Domain** (all the **Smart Accounts** which Top-Level Domain matches that of User's Email ID Domain)
- 5 Select one of the **Smart Accounts** from the list (select the appropriate Smart Account for this Sales Order).

Order Details

Order Number	Order Item	Quantity	End Customer
90063029	C9300-DNA-E-48+	1	BHARTI AIRTEL LIMITED

Select Smart Account

Please select a Smart Account from the list of available Smart Accounts that

Are accessible to you Matches your Email Domain (gmail.com)

If you are unable to find a Smart Account, you can also [Create a Smart Account](#)

You have access to following Smart Accounts

Search by Account Name or Account Domain

- DISNEY ABC TELEVISION GROUP
mediatv.disney.com
- THE WALT DISNEY COMPANY
disney.com

Order Based Access (OBA): Claim Your Order

- 6 If you are unable to find a Smart Account (because you don't have a Smart Account yet), you can **Create a Smart Account**.

Order Details

Order Number	Order Item	Quantity	End Customer
90063029	C9300-DNA-E-48*	1	BHARTI AIRTEL LIMITED

Select Smart Account

Please select a Smart Account from the list of available Smart Accounts that

Are accessible to you Matches your Email Domain (gmail.com)

6 If you are unable to find a Smart Account, you can also [Create a Smart Account](#)

You have access to following Smart Accounts

Search by Account Name or Account Domain

- DISNEY ABC TELEVISION GROUP
mediat.disney.com
- THE WALT DISNEY COMPANY
disney.com

Order Based Access (OBA): Claim Your Order

Create a New Smart Account: Please make sure you have the authority to represent your company to create a Smart Account.

7

Note: you can edit the Account Name, if needed.

8

Click on **Create**.

Cisco Software Central

New Smart Account

Please make sure that you have the authority to represent your company and will authorize activation.
The Account Domain Identifier will be used to uniquely identify the account. The default Account Domain Identifier is based on your email address **m.zabetianr@gmail.com** available in Cisco Profile.

7 Account Name
BHARTI AIRTEL LIMITED

Account Address (Not Editable)
C/O KUEHNE NAGEL PVT LTD, NO 10/2E, 2B, POOCHI ATTIPET, CHENNAI, TN, 600001, IN

8 Create ▶

You have access to following Smart Accounts

Order Based Access (OBA): Claim Your Order

- 9 After clicking Create, the newly requested Customer Smart Account is assigned to the Order.
- 10 Click **Submit** to confirm the Smart Account activation.

The screenshot displays the 'Order Details' page. At the top, a blue header contains the title 'Order Details'. Below this is a table with the following data:

Order Number	Order Item	Quantity	End Customer
90063029	CS300-DNA-E-48*	1	BHARTI AIRTEL LIMITED

Below the table, the 'Selected Smart Account' section is highlighted with a red box and a red circle containing the number 9. It shows a search icon, the text 'Selected Smart Account', and a list of results: 'BAT Demo 3' with ID '5u3251.smb'. A 'Pending' status indicator is visible next to the result. Below this section is the 'Specify Virtual Account' section, which contains a message: 'As the selected Smart Account is in Pending state, the order items will be provisioned only when this Smart Account becomes active. By default, these order items will be provisioned in DEFAULT virtual account of this Smart Account. If you wish to provision these order items in different virtual account, please contact Cisco Support.' At the bottom right, a 'Submit' button is highlighted with a red box and a red circle containing the number 10. A success message at the bottom right states: 'Smart Account BAT Demo 3 is created and selected successfully.'

Order Based Access (OBA): Confirm Pending Smart Account

11

To confirm the activation of the Pending Smart Account, click Continue.

Cisco Software Central

Confirm Pending Smart Account

The selected Smart Account is in pending state. This associated order items will be provisioned only when this Smart Account is activated. Please confirm to proceed.

CANCEL CONTINUE

Order Details

Order Number
90063029

Selected Smart Account

BAT Demo 3
[5u3251.smb](#)

Specify Virtual Account

As the selected Smart Account is in Pending state, the order items will be provisioned only when this Smart Account becomes active.

By default, these order items will be provisioned in DEFAULT virtual account of this Smart Account. If you wish to provision these order items in different virtual account, please contact Cisco Support.

Order Based Access (OBA): Confirm Pending Smart Account

12

You will receive a confirmation message: **we have successfully processed your Claim request and the item has been assigned to the Customer Smart Account.**

13

Next Steps: now that you have a Smart Account, you can use Smart Licensing to activate the features on your Cisco devices.

From this view, the Customer can choose if they want to **setup Smart Licensing** or if they want **someone else to do it.**

The screenshot shows the 'Order Details' page with a table of order information:

Order Number	Order Item	Quantity	End Customer
90063029	C9300-DNA-E-48*	1	BHARTI AIRTEL LIMITED

Below the table, a 'Thank You!' message states: 'We have successfully processed your Claim Request and below is status of each processed item. For any questions or further assistance, please contact [Cisco Support](#).'

A 'Success' message indicates: 'C9300-DNA-E-48* C9300 DNA Essentials, 48-Port Term Licenses Spare'. A green checkmark icon is next to the text: 'This item claimed successfully'. Below this, it says: 'This item is successfully assigned to Smart Account **BAT Demo 3 (5u3251.smb)** and Virtual Account **DEFAULT**.'

An orange warning icon is next to the text: 'Selected Smart Account is in Pending State'. Below this, it says: 'The selected smart account is pending approval. Once approved and activated, the order items will be assigned to this account and you will be notified of this assignment.'

The 'Next Steps' section includes the text: 'Now that you have a Smart Account, you can use Smart Licensing to activate the features on your Cisco devices. Are you going to set it up, or is someone else going to do it for you?'. There are two buttons: 'I want to setup Smart Licensing' and 'I want someone else to do it'. Below the buttons, it says: 'Choose this if you are going to configure the Cisco devices yourself' and 'Choose this if another person is going to configure the devices on this account'.

The 'Other Options for your New Account' section includes: 'Manage your Account' (Change the account settings, control who has account access and add virtual accounts.), 'Smart Software Licensing' (Once you've set up Smart Licensing, you can manage your devices and licenses here.), and 'Software Central' (Access software downloads, manage your software licenses, and order products.).

12

13

Smart Account Request – Additional Resources

Smart Account Request – Additional Resources

For more details about the End-to-End Smart Account Request and Activation process (standard Customer Smart Accounts), check the following training modules:

- [Cisco Software Smart Account Request and Setup for Customers](#)
- [Cisco Software Smart Account Request and Setup for Partners and Distributors](#)

For Smart Licensing Management, check the following training:

- [Cisco Software Smart Licensing Management with Smart Accounts](#)



Version History (September 2019)

Slide #	Details	Release
5, 6, 7	New slide #5, updated slides 6, 7	September 2019
10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 28, 29, 31, 32, 33, 34, 35, 36, 37	Request and Setup Smart Account slides – edit based on feedback from the Program Team	September 2019

Version History (February 2020)

Slide #	Details	Release
39 - 56	How to Upgrade a Limited Use Smart Account to a Standard Customer Smart Account	February 14th, 2020
57 - 65	Order Based Access	