



思科软件：用户组

快速指南
合作伙伴、客户

注意：本演示文稿中的屏幕截图可能与实际工具的画面略有不同

用户组 - 简介

管理智能账户 - 用户组

合作伙伴组织可以通过在智能账户中创建用户组，高效地管理大量客户及其资产。与单独管理各个用户相比，使用用户组可更轻松的同时管理多个用户的访问权限。

用户组所有者可以在用户组中添加任意数量的用户，并且在用户组级别为这些用户定义智能账户和虚拟账户访问权限。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | [User Groups](#) | [Custom Tags](#) | [Access Requests](#) | [Account Agreements](#) | [Event Log](#)

[New User Group](#) I want to... ▾

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Access for Big University This is for our administrators	1	Chintan Shah	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084 again	4	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084	2	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
WarningDontTochProshank	2	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
TestProshank	1	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
Test Duplicate	2	SSLM GM Tester Five, Vivek Vilas Patil	OVERSTOCKCOM INC Internal	I want to... ▾
Test Group 1	4	Al Smith, Bill Jones, Deept Jain, Puroo Kaul	OVERSTOCKCOM INC Internal	I want to... ▾
Check Manage users	1	SEAN KNIGHT	OVERSTOCKCOM INC Internal	I want to... ▾



此选项特别适合那些拥有广泛客户群的合作伙伴和服务提供商。

管理智能账户 - 用户组

创建新的用户组

1 要创建新的用户组，请点击新建用户组

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | **[User Groups](#)** | [Custom Tags](#) | [Access Requests](#) | [Account Agreements](#) | [Event Log](#)

1 [New User Group](#) I want to... ▾

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Access for Big University This is for our administrators	1	Chintan Shah	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084 again	4	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084	2	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
WarningDontTochProshank	2	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
TestProshank	1	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
Test Duplicate	2	SSLM GM Tester Five, Vivek Vilas Patil	OVERSTOCKCOM INC Internal	I want to... ▾
Test Group 1	4	Al Smith, Bill Jones, Deept Jain, Puroo Kaul	OVERSTOCKCOM INC Internal	I want to... ▾
Check Manage users	1	SEAN KNIGHT	OVERSTOCKCOM INC Internal	I want to... ▾



只有智能账户管理员可以创建用户组

用户组仅适用于客户智能账户，而不适用于合作伙伴暂持账户

管理智能账户 - 用户组

创建新的用户组

您需要指定用户组名，还可以提供说明（选填）。

2 输入组名，例如部署工程师，在“说明”部分可以输入西海岸部署团队。

3 点击创建。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[Back to User Group Management](#)

Create New User Group

Enter the name and description of your new user group.

USER GROUP NAME

DESCRIPTION (OPTIONAL)

Cancel Create

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[Back to User Group Management](#)

Create New User Group

Enter the name and description of your new user group.

Deployment Engineers

West Coast Deployment Team

Cancel **Create**

管理智能账户 - 用户组

创建新的用户组

4 系统将显示一条确认消息，通知您新用户组创建成功。

The screenshot shows the Cisco Software Central interface for managing a smart account. The breadcrumb trail is "Cisco Software Central > Manage Smart Account". The page title is "Manage Smart Account". The navigation menu includes "Account Properties", "Virtual Accounts", "Users", "User Groups", "Custom Tags", "Access Requests", "Account Agreements", and "Event Log". The current page is "Deployment Engineers" under the "West Coast Deployment Team". A red circle with the number "4" highlights a green success message: "Deployment Engineers new user group created successfully!". Below the message is a table for adding members to the group. The table has columns for "USER", "COMPANY", "GROUP OWNER", and "ACCOUNT USER". One user, Chintan Shah (chintash), is listed as a Group Owner for Cisco Systems, Inc. with an "Add" button next to it. A "Close" button is located at the bottom right of the interface.

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[Back to User Group Management](#)

Deployment Engineers

West Coast Deployment Team I want to... ▾

4 ✔ Deployment Engineers new user group created successfully! X

Add Members to Group [Upload Users](#)

ADD USERS BY CISCO ID OR EMAIL Group Owner? [Add](#)

[Delete](#) [Download Users](#)

<input type="checkbox"/>	USER ↑	COMPANY	GROUP OWNER	ACCOUNT USER
<input type="checkbox"/>	Chintan Shah chintash	Cisco Systems, Inc.	<input checked="" type="checkbox"/>	Yes

[Close](#)

管理智能账户 - 用户组

向用户组添加新成员

- 1 您可以通过在以下字段中输入用户凭证，向用户组添加新成员：
 - 按思科 ID 或邮箱添加用户
- 2 您还可以通过上传 csv 格式文件（点击“上传用户”），添加多个用户。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[Back to User Group Management](#)

Deployment Engineers ✓

West Coast Deployment Team I want to... ▾

✓ Deployment Engineers new user group created successfully! X

Add Members to Group

1

Group Owner?

2

<input type="checkbox"/>	USER ↑	COMPANY	GROUP OWNER	ACCOUNT USER
<input type="checkbox"/>	Chintan Shah chintash	Cisco Systems, Inc.	<input checked="" type="checkbox"/>	Yes

管理智能账户 - 用户组

管理用户

- 1 点击用户组所有者下的复选框，可以向用户授予组所有权。
- 2 账户用户下的值表示，用户在被添加到用户组中之前，是否已经是智能账户的成员。
- 3 更改完成后，点击返回用户组管理。

Cisco Software Central > Manage Smart Account

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[Back to User Group Management](#)

Deployment Engineers

West Coast Deployment Team

1 users added successfully

Add Members to Group [Upload Users](#)

ADD USERS BY CISCO ID OR EMAIL Group Owner? [Add](#)

[Delete](#) [Download Users](#)

<input type="checkbox"/>	USER ↑	COMPANY	GROUP OWNER	ACCOUNT USER
<input type="checkbox"/>	Aleksandra Poplawska apoplaws	Cisco Systems, Inc.	<input type="checkbox"/>	Yes
<input type="checkbox"/>	Chintan Shah chintash	Cisco Systems, Inc.	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	Molly Thomas molthoma	CISCO SYSTEMS INC	<input type="checkbox"/>	Yes

[Close](#)

管理智能账户 - 用户组

管理虚拟账户访问权限

您可以轻松地为用户组管理虚拟账户访问权限。

- 1 在操作下，点击我想要...
- 2 在下拉菜单中，选择管理虚拟账户访问权限

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | [User Groups](#) | [Custom Tags](#) | [Access Requests](#) | [Account Agreements](#) | [Event Log](#)

[New User Group](#) I want to... ▾

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Deployment Engineers West Coast Deployment Team	3	Chintan Shah	OVERSTOCKCOM INC Internal	1 I want to... ▾
Access for Big University This is for our administrators	1	Chintan Shah	OVERSTOCKCOM INC Internal	2 Manage Users Manage Virtual Accounts Access Request Access to External Smart Accounts Send Message to User Group Delete User Group
Test 1084 again	4	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084	2	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
WarningDontTochProshank	2	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
TestProshank	1	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
Test Duplicate	2	SSLM GM Tester Five, Vivek Vilas Patil	OVERSTOCKCOM INC Internal	I want to... ▾
Test Group 1	4	Al Smith, Bill Jones, Deept Jain, Puroo Kaul	OVERSTOCKCOM INC Internal	I want to... ▾

管理智能账户 - 用户组

为虚拟账户分配访问权限

- 3 在左侧，可以看到可用虚拟账户，您可以向这些账户提供访问权限。
- 4 在右侧，可以看到已选虚拟账户。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[Back to User Group Management](#)

Deployment Engineers

West Coast Deployment Team [I want to...](#)

Assign Virtual Account Access

AVAILABLE VIRTUAL ACCOUNTS*

Search available names

By Name By Tag

Select All [Assign Roles to Selected Virtual Accounts](#)

- DEFAULT
- krishna-va-feb2018-16
- krishna-va-feb2018-17
- krishna-va-feb2018-19
- krishna-va-feb2018-18

SELECTED VIRTUAL ACCOUNTS*

Search selected names [Delete All](#)

Selected Virtual Accounts Name

No virtual account names to display.

Select virtual account names in the list to the left and click the "Assign..." button to add.

管理智能账户 - 用户组

为虚拟账户分配访问权限

- 5 选择您想要添加访问权限的虚拟账户，然后单击向所选虚拟账户分配角色
- 6 在向所选虚拟账户分配角色中，选择要分配的角色：虚拟账户管理员或虚拟账户用户。

Cisco Software Central > Manage Smart Account

English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[Back to User Group Management](#)

Deployment Engineers

West Coast Deployment Team [I want to... ▾](#)

Assign Virtual Account Access

AVAILABLE VIRTUAL ACCOUNTS*

Search available names

[By Name](#) [By Tag](#)

- Select All
- DEFAULT
- krishna-va-feb2018-16
- krishna-va-feb2018-17
- krishna-va-feb2018-19
- krishna-va-feb2018-18

5

6

Assign Roles to Selected Virtual Accounts ▾

- Assign selected VA to...
- Virtual Account Admin
- Virtual Account User

SELECTED VIRTUAL ACCOUNTS*

Search selected names

[Delete All](#)

Selected Virtual Accounts Name

No virtual account names to display.

Select virtual account names in the list to the left and click the "Assign..." button to add.

管理智能账户 - 用户组

为虚拟账户分配访问权限

- 在添加虚拟账户之后，如果需要撤销任何更改，也可以删除虚拟账户，方法如下：
 - 点击各个虚拟账户旁边的 **X**，或者直接点击**全部删除**
- 添加虚拟账户后，点击**应用**。

The screenshot shows the 'Deployment Engineers' user group management page. The 'Assign Virtual Account Access' section is active. On the left, under 'AVAILABLE VIRTUAL ACCOUNTS', there is a list of virtual accounts with checkboxes. A blue button 'Assign Roles to Selected Virtual Accounts' is visible. On the right, under 'SELECTED VIRTUAL ACCOUNTS', there is a table with columns for 'Selected Virtual Accounts Name' and 'Virtual Account Users'. The table contains one entry: 'krishna-va-feb2018-19'. A red box highlights the 'Delete All' button and the 'X' icons next to the selected account name. At the bottom right, there are 'Cancel' and 'Apply' buttons, with a red box highlighting the 'Apply' button.

管理智能账户 - 用户组

为虚拟账户分配访问权限

- 9 系统将显示一条确认消息，通知您更改更新成功。
- 10 更改完成后，您可以返回用户组管理。

The screenshot displays the Cisco Software Central interface for managing smart accounts. The breadcrumb trail is "Cisco Software Central > Manage Smart Account". The page title is "Manage Smart Account". The navigation menu includes "Account Properties", "Virtual Accounts", "Users", "User Groups", "Custom Tags", "Access Requests", "Account Agreements", and "Event Log". A red box highlights the "Back to User Group Management" link, labeled with a red circle containing the number 10. Below this, the page title is "Deployment Engineers" for the "West Coast Deployment Team". A red box highlights a green confirmation message: "Your changes have been updated successfully!", labeled with a red circle containing the number 9. The main content area is titled "Assign Virtual Account Access" and is split into two columns: "AVAILABLE VIRTUAL ACCOUNTS" and "SELECTED VIRTUAL ACCOUNTS". The "AVAILABLE VIRTUAL ACCOUNTS" column has a search bar and a list of virtual accounts with checkboxes. The "SELECTED VIRTUAL ACCOUNTS" column has a search bar, a "Delete All" button, and a list of selected virtual accounts with close buttons.

管理智能账户 - 用户组

查看用户

- 1 点击组中“用户”下的数量值，可以查看用户列表。
- 2 该列表将展开，显示用户名单及其邮箱地址。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[New User Group](#) I want to... ▾

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Deployment Engineers West Coast Deploy	3	Chintan Shah	OVERSTOCKCOM INC Internal	I want to... ▾
Access for Big Univer This is for our admin			OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084 again			OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084			OVERSTOCKCOM INC Internal	I want to... ▾
WarningDontTochPro			OVERSTOCKCOM INC Internal	I want to... ▾
TestProshank			OVERSTOCKCOM INC Internal	I want to... ▾
Test Duplicate	2	SSLM GM Tester Five, Vivek Vilas Patil	OVERSTOCKCOM INC Internal	I want to... ▾

Search by name or email id

USER	EMAIL ADDRESS
Aleksandra Poplawska apoplaws	apoplaws@cisco.com
Chintan Shah chintash	chintash@cisco.com
Molly Thomas molthoma	molthoma@cisco.com

管理智能账户 - 用户组

管理用户

您可以轻松地为用户组管理用户。

- 1 在操作下，点击我想要...
- 2 在下拉菜单中，选择管理用户

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | [User Groups](#) | [Custom Tags](#) | [Access Requests](#) | [Account Agreements](#) | [Event Log](#)

[New User Group](#) I want to... ▾

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Deployment Engineers West Coast Deployment Team	3	Chintan Shah	OVERSTOCKCOM INC Internal	I want to... ▾ Manage Users Manage Virtual Accounts Access Request Access to External Smart Accounts Send Message to User Group Delete User Group
Access for Big University This is for our administrators	1	Chintan Shah	OVERSTOCKCOM INC Internal	
Test 1084 again	4	Garima Chugh	OVERSTOCKCOM INC Internal	
Test 1084	2	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
WarningDontTochProshank	2	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
TestProshank	1	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾

管理智能账户 - 用户组

管理用户

- 3 点击用户组所有者下的复选框，可以向用户授予组所有权。
- 4 点击确认，即可向所选用户授予组所有权。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

Back to User Group Management

Deployment Engineers

West Coast Deployment Team I want to... ▾

Add Members to Group Upload Users

ADD USERS BY CISCO ID OR EMAIL Group Owner? Add

Delete Download Users

<input type="checkbox"/>	USER ↑	COMPANY	GROUP OWNER	ACCOUNT USER
<input type="checkbox"/>	Aleksandra Poplawska apoplaws	Cisco Systems, Inc.	<input type="checkbox"/>	Yes
<input type="checkbox"/>	Chintan Shah chintash	Cisco Systems, Inc.	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	Molly Thomas molthoma	CISCO SYSTEMS INC	<input type="checkbox"/>	Yes

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

Back to User Group Management

Deployment Engineers

West Coast Deployment Team I want to... ▾

Add Members to Group Upload Users

ADD USERS BY CISCO ID OR EMAIL Group Owner? Add

Delete Download Users

Assign Ownership?

Cancel Confirm

<input type="checkbox"/>	USER ↑	COMPANY	GROUP OWNER	ACCOUNT USER
<input type="checkbox"/>	Aleksandra Poplawska apoplaws	Cisco Systems, Inc.	<input type="checkbox"/>	Yes
<input type="checkbox"/>	Chintan Shah chintash	Cisco Systems, Inc.	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	Molly Thomas molthoma	CISCO SYSTEMS INC	<input type="checkbox"/>	Yes

Close

管理智能账户 - 用户组

管理用户

- 5 系统将显示一条确认消息，通知您用户所有权状态更新成功。
- 6 更改完成后，您可以返回用户组管理。

The screenshot displays the Cisco Software Central interface for managing a smart account. The breadcrumb trail is "Cisco Software Central > Manage Smart Account". The user is logged in as "Hello, Chintan Shah" for "OVERSTOCKCOM INC". The page title is "Manage Smart Account". The navigation menu includes "Account Properties", "Virtual Accounts", "Users", "User Groups", "Custom Tags", "Access Requests", "Account Agreements", and "Event Log". A red circle labeled "6" highlights the "Back to User Group Management" link. The main content area shows the "Deployment Engineers" user group for the "West Coast Deployment Team". A red circle labeled "5" highlights a green success message: "User's ownership status has been updated successfully". Below the message is the "Add Members to Group" section, which includes a search bar for "ADD USERS BY CISCO ID OR EMAIL", a "Group Owner?" checkbox, and an "Add" button. A table below the search bar lists users with columns for "USER", "COMPANY", "GROUP OWNER", and "ACCOUNT USER".

	USER ↑	COMPANY	GROUP OWNER	ACCOUNT USER
<input type="checkbox"/>	Aleksandra Poplawska apoplaws	Cisco Systems, Inc.	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	Chintan Shah chintash	Cisco Systems, Inc.	<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	Molly Thomas molthoma	CISCO SYSTEMS INC	<input type="checkbox"/>	Yes

管理智能账户 - 用户组

向用户组发送消息

您可以轻松地为用户组发送消息。

- 1 在操作下，点击我想要...
- 2 在下拉菜单中，选择向用户组发送消息

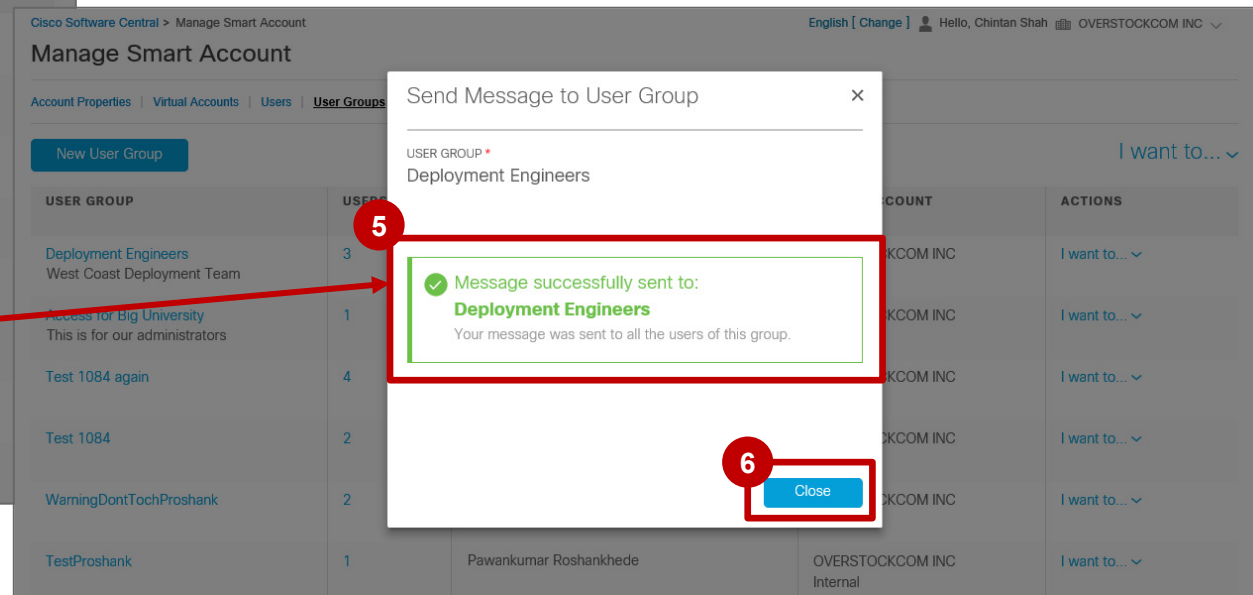
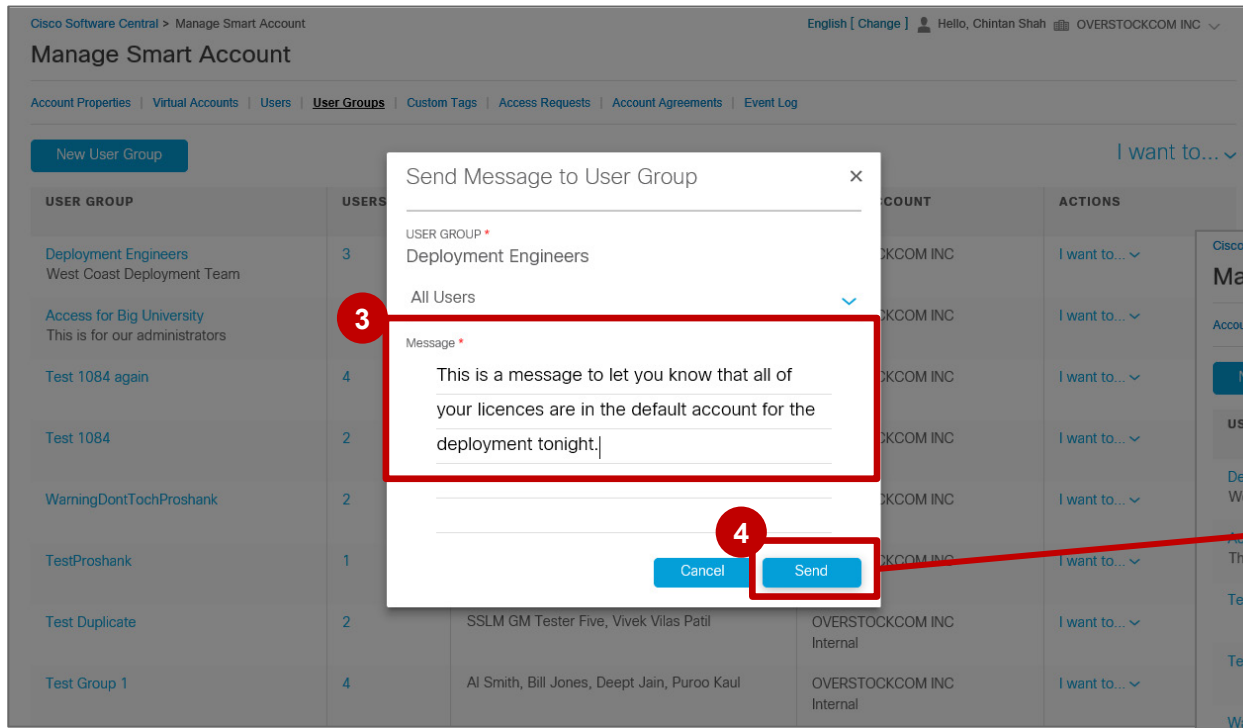
The screenshot shows the 'Manage Smart Account' interface in Cisco Software Central. The page title is 'Manage Smart Account' and the user is logged in as 'Hello, Chintan Shah' for 'OVERSTOCKCOM INC'. The breadcrumb trail is 'Cisco Software Central > Manage Smart Account'. The main navigation includes 'Account Properties', 'Virtual Accounts', 'Users', 'User Groups', 'Custom Tags', 'Access Requests', 'Account Agreements', and 'Event Log'. A 'New User Group' button is visible on the left. The main content area displays a table of user groups with columns for 'USER GROUP', 'USERS', 'OWNERS', 'SMART ACCOUNT', and 'ACTIONS'. The 'ACTIONS' column for each row contains a dropdown menu labeled 'I want to...'. A red box highlights the first dropdown menu, and a red circle with the number '1' is next to it. A second red box highlights the 'Send Message to User Group' option in the dropdown menu, and a red circle with the number '2' is next to it. The table contains the following data:

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Deployment Engineers West Coast Deployment Team	3	Aleksandra Poplawska, Chintan Shah	OVERSTOCKCOM INC Internal	I want to... Manage Users Manage Virtual Accounts Access Request Access to External Smart Accounts Send Message to User Group Delete User Group
Access for Big University This is for our administrators	1	Chintan Shah	OVERSTOCKCOM INC Internal	I want to...
Test 1084 again	4	Garima Chugh	OVERSTOCKCOM INC Internal	I want to...
Test 1084	2	Garima Chugh	OVERSTOCKCOM INC Internal	I want to...
WarningDontTochProshank	2	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to...
TestProshank	1	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to...
Test Duplicate	2	SSLM GM Tester Five, Vivek Vilas Patil	OVERSTOCKCOM INC Internal	I want to...

管理智能账户 - 用户组

向用户组发送消息

- 3 在文本框中输入所需消息。
- 4 点击发送，即可通过邮件将消息发送给用户组。
- 5 系统将显示一条确认消息：消息发送成功。
- 6 点击关闭可关闭窗口。



用户组 - 外部访问

管理智能账户 - 用户组

申请外部访问权限

您可以轻松为用户组申请访问外部智能账户的权限。

- 1 在操作下，点击我想要...
- 2 在下拉菜单中，选择申请访问外部智能账户

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | [User Groups](#) | [Custom Tags](#) | [Access Requests](#) | [Account Agreements](#) | [Event Log](#)

[New User Group](#) I want to... ▾

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Access for Big University This is for our administrators	1	Chintan Shah	OVERSTOCKCOM INC Internal	1 I want to... ▾
Test 1084 again	4	Garima Chugh	OVERSTOCKCOM INC Internal	2 I want to... ▾
Test 1084	2	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
WarningDontTochProshank	2	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
TestProshank	1	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
Test Duplicate	2	SSLM GM Tester Five, Vivek Vilas Patil	OVERSTOCKCOM INC Internal	I want to... ▾
Test Group 1	4	Al Smith, Bill Jones, Deept Jain, Puroo Kaul	OVERSTOCKCOM INC Internal	I want to... ▾
Check Manage users	1	SEAN KNIGHT	OVERSTOCKCOM INC Internal	I want to... ▾

1 I want to... ▾

- Manage Users
- Manage Virtual Accounts Access
- 2 Request Access to External Smart Accounts
- Send Message to User Group
- Delete User Group

管理智能账户 - 用户组

申请外部访问权限

3 输入最终客户组织已知联系人邮箱地址。添加供申请审批者查看的备注/消息。



最终客户联系人可能是最终客户智能账户管理员，或者是可以将申请转发给管理员进行审批的人。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | [User Groups](#) | [Custom Tags](#) | [Access Requests](#) | [Account Agreements](#) | [Event Log](#)

[Back to User Group Management](#)

Access for Big University

This is for our administrators I want to... ▾

Request Access to External Smart Accounts

3

ENTER EMAIL ADDRESS *

NOTE FOR THE REQUEST APPROVER *

Send

REQUEST CODE	SENT ON	SENT TO	STATUS	ACTION
There are no email notifications				

NOTE: You can allow resellers authorized by Cisco to resell our products (your "Authorized Channel") access to your Smart Account, if you chose. You can add additional Authorized Channels or stop access through this tool at any time. By clicking on and creating a New User, you agree that your Authorized Channel is acting on your behalf, that you are responsible for your Authorized Channels' actions and that you affirmatively grant your Authorized Channel(s) access to any information in your Smart Account.

Close

管理智能账户 - 用户组

申请外部访问权限

4 填好详细信息后，点击发送。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | [User Groups](#) | [Custom Tags](#) | [Access Requests](#) | [Account Agreements](#) | [Event Log](#)

[Back to User Group Management](#)

Access for Big University

This is for our administrators I want to... ▾

Request Access to External Smart Accounts

*

This is for administration access for Big University *

REQUEST CODE	SENT ON	SENT TO	STATUS	ACTION
There are no email notifications				

NOTE: You can allow resellers authorized by Cisco to resell our products (your "Authorized Channel") access to your Smart Account, if you chose. You can add additional Authorized Channels or stop access through this tool at any time. By clicking on and creating a New User, you agree that your Authorized Channel is acting on your behalf, that you are responsible for your Authorized Channels' actions and that you affirmatively grant your Authorized Channel(s) access to any information in your Smart Account.

管理智能账户 - 用户组

申请外部访问权限

- 5 系统将显示一条确认消息，通知您申请发送成功。
- 6 系统还会显示申请的申请代码。
- 7 如有必要，还可以点击重新发送，重新发送申请。
- 8 点击关闭。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[Back to User Group Management](#)

Access for Big University

This is for our administrators [I want to...](#)

Request Access to External Smart Accounts

✓ Request successfully sent to: molthoma@cisco.com
The recipient will receive an email shortly with the details of your request.

[Send another request](#)

REQUEST CODE	SENT ON	SENT TO	STATUS	ACTION
AUBHMH2O	07-05-2018 07:56 AM	molthoma@cisco.com	Pending	Resend

NOTE: You can allow resellers authorized by Cisco to resell our products (your "Authorized Channel") access to your Smart Account, if you chose. You can add additional Authorized Channels or stop access through this tool at any time. By clicking on and creating a New User, you agree that your Authorized Channel is acting on your behalf, that you are responsible for your Authorized Channels' actions and that you affirmatively grant your Authorized Channel(s) access to any information in your Smart Account.

[Close](#)

管理智能账户 - 用户组

审批外部智能账户访问权限申请

- 1 申请所发送到的最终客户联系人（智能账户管理员）将收到一封邮件，其中包括申请查找 ID。

Dear Bob Smith,

A Request has been made to allow a group of users from the Smart Account "Univ. of California" to have access to another Smart Account.

To Allow these users to have access to your account:

- 1) Log into the [Smart Account Manager](#)
- 2) Open the appropriate Smart Account
- 3) Click the Users tab
- 4) Click the User Groups tab
- 5) Click the assign Group from Another Smart Account button
- 6) Click the Responding to Request option
- 1 7) Enter the **Request Lookup ID: F778xy65G**
- 8) Choose the accounts the users will have access to

If You are not an administrator on the Smart Account, please forward this email to one.

管理智能账户 - 用户组

审批外部智能账户访问权限申请

该邮件中还将包含更多详细信息，例如：

- 2 父智能账户
- 3 组内用户

Request Summary

Parent Smart Account Univ. of California	Account Domain Identifier uc.edu
User Group Infrastructure_Admins	Group Owners Ben Parker, Ben Urich
Requested by Peter Griffin (pgriffin@uc.edu)	Requested on Oct 24, 2018 10:53:45 GMT

Users in Group
Ben Parker, Ben Urich, Bennett Clayface, Betty Brant, Carlie Cooper, Clark Kent, Debra Whitman, Dick Grayson, Ellen Yin...(562 users)

Note from Requestor
Hey Bob,
This is the group that will be supporting the infrastructure devices. Please assign the appropriate virtual accounts to this group.
Thanks, Peter.

管理智能账户 - 用户组

审批外部智能账户访问权限申请

您可以审批请求访问您的智能账户的申请。

4 在“我想要...”下，选择向外部用户组分配访问权限

Cisco Software Central > Manage Smart Account English [Change] Hello, Anna Skocka OVERSTOCKCOM INC

Manage Smart Account

Account Properties | Virtual Accounts | Users | **User Groups** | Custom Tags | Access Requests | Account Agreements | Event Log

[New User Group](#) I want to... ▾

USER GROUP	USERS	OWNERS	SMART ACCOUNT	
Gobi	1	Vikranth Dhumal	OVERSTOCKCOM INC Internal	I want to... ▾
hellohellohellohellohellohellohellohell ohellohellohellohello	1	Aoran Zheng	OVERSTOCKCOM INC Internal	I want to... ▾
Test Demo AS1 Test Training Demo	4	Anna Skocka, Aoran Zheng	OVERSTOCKCOM INC Internal	I want to... ▾

4 Assign Access to External User Groups

管理智能账户 - 用户组

审批外部智能账户访问权限申请

- 5 然后，智能账户管理员需要在思科软件中心执行以下操作，以审批申请：访问管理智能账户部分，导航至用户组，然后在用户组中输入邮件通知中指定的申请查找 ID。
- 6 点击查找

Account Properties Virtual Accounts Users **User Groups** Custom Tags Account Agreements Event Log

[Back to User Group Management](#)

Approve Smart Account Access to External User Group

If you received an email requesting you to allow users from another Smart Account to have access to your Smart Account, follow these steps:

- 1) Enter the Request Lookup ID provided in the email
- 2) Confirm that the user group should be given access
- 3) Select the role the users should have, and the virtual accounts they should have access to

5 REQUEST LOOKUP ID *
23748237487238432

6 Cancel Look up

管理智能账户 - 用户组

审批外部智能账户访问权限申请

然后，系统将查询并显示以下相关信息：

- 7 请求访问权限的用户组，包括有关“父智能账户”和“账户域 ID”的信息
- 8 该用户组中的用户
- 9 点击继续

The screenshot displays the 'Approve Smart Account Access to External User Group' page. It is divided into two main sections:

- Section 7: User Group Requesting Access**
 - Parent Smart Account:** Unk. of California
 - Account Domain Identifier:** uc.edu
 - Group Name:** Infrastructure_Admins
 - Description:** Admins for infrastructure devices
 - Notes from Requestor:** Hey Joe, This is the group that will be supporting infrastructure devices. Please assign the appropriate virtual accounts. Thanks, Peter.
- Section 8: Users in Group**
 - A table listing users and their group ownership status.

USER	GROUP OWNER
Luther Rico	Yes
Ben Urlich	Yes
Ben Parker	Yes
Rhonda Wireman	No
Cole Shawn	No
Luis Demont	No
Phillis Hindle	No
Cher Heikkinen	No
Lyle Macdowell	No

At the bottom right, there are 'Cancel' and 'Continue' buttons. The 'Continue' button is highlighted with a red box and a red circle containing the number 9.

管理智能账户 - 用户组

审批外部智能账户访问权限申请

通过以下方式搜索用户组申请访问的虚拟账户：

- 10 按虚拟账户名称
- 11 或按虚拟账户标记
- 12 您可以通过以下步骤为用户组配置访问权限：
选择一个或多个虚拟账户，然后向所选虚拟账户分配角色。
- 13 点击继续

Account Properties Virtual Accounts Users **User Groups** Custom Tags Account Agreements Event Log

Back to User Group Management

Approve Smart Account Access to External User Group

Access Allowed in this Smart Account

AVAILABLE VIRTUAL ACCOUNTS*

Search available tags

Select All

Campus

- Berkeley
- Davis
- Irvine
- Los Angeles
- San Diego
- San Francisco
- Santa Barbara

SELECTED VIRTUAL ACCOUNTS*

Search selected names

Selected Virtual Accounts Name

No virtual account names to display.

Select virtual account names in the list to the left and click the "Assign..." button to add.

Search tagged names

Virtual Accounts from selected Tags

Las Angeles

- Cal_LasAngeles_Guest
- Cal_LasAngeles_Lab
- Cal_LasAngeles_Faculty

San Diego

- Cal_SanDiego_Guest
- Cal_SanDiego_Lab

SELECTED VIRTUAL ACCOUNTS TAG

No virtual account tags to display.

Select virtual account tags in the list to the left and click the "Assign..." button to add.

NOTES FOR REQUESTOR

NOTE: You can allow resellers authorized by Cisco to resell our products (your "Authorized Channel") access to your Smart Account, if you chose. You can add additional Authorized Channels or stop access through this tool at any time. By clicking on and creating a New User, you agree that your Authorized Channel is acting on your behalf, that you are responsible for your Authorized Channels' actions and that you affirmatively grant your Authorized Channel(s) access to any information in your Smart Account.

管理智能账户 - 用户组

审批外部智能账户访问权限申请

14 确认相关详细信息后，点击批准



根据需要，您也可以选择拒绝访问。

The screenshot displays the Cisco Smart Account User Groups management interface. At the top, there are navigation tabs: Account Properties, Virtual Accounts, Users, **User Groups**, Custom Tags, Account Agreements, and Event Log. Below the tabs is a breadcrumb link: [Back to User Group Management](#).

Request to Allow Access to U.S.C

A request has been made to allow a user group from the Smart Account "Univ. of California" to have access to the Smart Account "U.S.C.". Please approve or deny this request.

Smart Account to be Accessed

Smart Account U.S.C.	Virtual Accounts by Tag Comp_Sci, Engineering
Account Domain Identifier usc.edu	User Role Virtual Account Administrator

User Group Requesting Access

Parent Smart Account Univ. of California	Group Owners Ben Parker, Ben Ulrich
Account Domain Identifier uc.edu	Requestor Name Bob Smith (bsmith@uc.edu)
Group Name Infrastructure Admins	Requested On Oct 24, 2020 10:53:45 GMT
Group Users Ben Parker, Ben Ulrich, Bennett Clayface, Betty Brant, Carlisle Cooper, Clark Kent, Debra Whitman, Dick Grayson... +562 more	

NOTE: You can allow resellers authorized by Cisco to resell our products (your "Authorized Channel") access to your Smart Accounts, if you chose. You can add additional Authorized Channels or stop access through this tool at any time. By clicking on and creating a New User, you agree that your Authorized Channel is acting on your behalf, that you are responsible for your Authorized Channels' actions and that you affirmatively grant your Authorized Channel(s) access to any information in your Smart Accounts.

At the bottom right, there are two buttons: "Deny" and "Approve". The "Approve" button is highlighted with a red box and a red circle containing the number "14", indicating the step to be taken.

管理智能账户 - 用户组

审批外部智能账户访问权限申请

- 15 然后，申请人会收到一封确认邮件，通知其智能账户访问申请已获批准，并向其提供确认详细信息。

15

Dear Luther Rico,

Your request to access external Smart Account "U.S.C" has been approved. See confirmation details below.

Smart Account to be Accessed

Smart Account U.S.C	Virtual Accounts by Tag Comp_Sci, Engineering
Account Domain Identifier usc.edu	Notes from Requestor Hey Bob, I've assigned your group to the Infrastructure devices. Thanks, Joe.
User Role Virtual Account Administrator	

User Group Requesting Access

Parent Smart Account Univ. of California	Group Owners Ben Parker, Ben Ulrich
Account Domain Identifier uc.edu	Requestor Name Bob Smith (bsmith@uc.edu)
Group Name Infrastructure Admins	Requested on Oct 24, 2020 10:53:45 GMT
Group Users Ben Parker, Ben Ulrich, Bennett Clayface, Betty Brant, Carlie Cooper... +562 more	
Notes from Requestor Hey Joe, This is the group that will be supporting the Infrastructure devices. Thanks, Bob.	

用户组 - 搜索输入内容

管理智能账户 - 用户组

搜索输入内容

您可以对用户组使用搜索输入内容功能。

- 1 点击用户组的用户数量值，可以搜索特定用户。

Cisco Software Central > Manage Smart Account English [Change] Hello, Chintan Shah OVERSTOCKCOM INC

Manage Smart Account

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | [User Groups](#) | [Custom Tags](#) | [Access Requests](#) | [Account Agreements](#) | [Event Log](#)

[New User Group](#) I want to... ▾

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Access for Big University This is for our administrators	1	Chintan Shah	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084 again	4	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084	2	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
WarningDontTochProshank	2	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
TestProshank	1	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
Test Duplicate	2	SSLM GM Tester Five, Vivek Vilas Patil	OVERSTOCKCOM INC Internal	I want to... ▾
Test Group 1	4	Al Smith, Bill Jones, Deept Jain, Puroo Kaul	OVERSTOCKCOM INC Internal	I want to... ▾
Check Manage users	1	SEAN KNIGHT	OVERSTOCKCOM INC Internal	I want to... ▾

管理智能账户 - 用户组

搜索输入内容

2 现在，可以通过在按名称或邮箱 ID 搜索字段键入用户名或邮箱 ID 来搜索用户。

The screenshot shows the Cisco Software Central interface for managing smart accounts. The main heading is "Manage Smart Account". Below it, there are navigation tabs: Account Properties, Virtual Accounts, Users, User Groups (selected), Custom Tags, Access Requests, Account Agreements, and Event Log. A "New User Group" button is visible on the left, and a "I want to..." dropdown is on the right. The main content is a table with columns: USER GROUP, USERS, OWNERS, SMART ACCOUNT, and ACTIONS. The table lists several user groups, including "Access for Big University", "Test 1084 again", "Test 1084", "WarningDontTochPro", "TestProshank", "Test Duplicate", "Test Group 1", and "Check Manage users". A search dropdown is open over the "Test 1084" row, with a red circle and the number "2" highlighting it. The dropdown has a search input field with the placeholder text "Search by name or email id" and a list of users with columns for USER and EMAIL ADDRESS. The users listed are ALLEN CRAMER (cramerap@cbs.fiserv.com), AUser RoleHZ (AUserRoleFirst.AUserRoleLast@outlook.com), Garima Chugh (garchugh@cisco.com), and Michael Oranstein (michael.oranstein@...). The Cisco logo is in the bottom left corner.

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Access for Big University This is for our administrators	1	Chintan Shah	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084 again	4	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084		ugh	OVERSTOCKCOM INC Internal	I want to... ▾
WarningDontTochPro		ar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
TestProshank		ar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
Test Duplicate		Tester Five, Vivek Vilas Patil	OVERSTOCKCOM INC Internal	I want to... ▾
Test Group 1		Bill Jones, Deept Jain, Puroo Kaul	OVERSTOCKCOM INC Internal	I want to... ▾
Check Manage users	1	SEAN KNIGHT	OVERSTOCKCOM INC Internal	I want to... ▾

管理智能账户 - 用户组

搜索输入内容

在管理/分配虚拟账户访问权限时，也可以使用搜索输入内容功能。

- 3 在操作下，点击我想要...
- 4 在下拉菜单中，选择管理虚拟账户访问权限

Manage Smart Account

[Account Properties](#) | [Virtual Accounts](#) | [Users](#) | [User Groups](#) | [Custom Tags](#) | [Access Requests](#) | [Account Agreements](#) | [Event Log](#)

[New User Group](#) I want to... ▾

USER GROUP	USERS	OWNERS	SMART ACCOUNT	ACTIONS
Access for Big University This is for our administrators	1	Chintan Shah	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084 again	4	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
Test 1084	2	Garima Chugh	OVERSTOCKCOM INC Internal	I want to... ▾
WarningDontTochProshank	2	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
TestProshank	1	Pawankumar Roshankhede	OVERSTOCKCOM INC Internal	I want to... ▾
Test Duplicate	2	SSLM GM Tester Five, Vivek Vilas Patil	OVERSTOCKCOM INC Internal	I want to... ▾
Test Group 1	4	Al Smith, Bill Jones, Deept Jain, Puroo Kaul	OVERSTOCKCOM INC Internal	I want to... ▾
Check Manage users	1	SEAN KNIGHT	OVERSTOCKCOM INC Internal	I want to... ▾
test Group for vivek	2	Puroo Kaul, SEAN KNIGHT	OVERSTOCKCOM INC Internal	I want to... ▾

3 [I want to... ▾](#)

4 [Manage Users](#)
[Manage Virtual Accounts Access](#)
[Request Access to External Smart Accounts](#)
[Send Message to User Group](#)
[Delete User Group](#)

管理智能账户 - 用户组

搜索输入内容

- 5 现在，可以通过在搜索可用名称字段中键入虚拟账户名称，搜索可用的虚拟账户。
- 6 现在，可以通过在搜索选定名称字段中键入虚拟账户名称，搜索选定的虚拟账户。

The screenshot displays the 'Manage Smart Account' interface. At the top, there are navigation links: Account Properties, Virtual Accounts, Users, **User Groups**, Custom Tags, Access Requests, Account Agreements, and Event Log. Below these is a breadcrumb link 'Back to User Group Management' and the text 'Test 1084 again' with a dropdown menu 'I want to...'. The main section is titled 'Assign Virtual Account Access'. It features two search fields: 'AVAILABLE VIRTUAL ACCOUNTS*' (highlighted with a red box and a '5' callout) and 'SELECTED VIRTUAL ACCOUNTS*' (highlighted with a red box and a '6' callout). Both fields have a search icon and the text 'Search available names' or 'Search selected names'. Below the search fields are two panels. The left panel, 'AVAILABLE VIRTUAL ACCOUNTS*', has a 'Select All' checkbox and a list of accounts: DEFAULT, krishna-va-feb2018-22, krishna-va-feb2018-24, krishna-va-feb2018-26, and krishna-va-feb2018_ys4-26. A blue button 'Assign Roles to Selected Virtual Accounts' is positioned above the list. The right panel, 'SELECTED VIRTUAL ACCOUNTS*', has a 'Delete All' button and a list of selected accounts under two categories: 'Virtual Account Admin' (krishna-va-feb2018-16, krishna-va-feb2018-17) and 'Virtual Account Users' (krishna-va-feb2018-19, krishna-va-feb2018-18). Each account name in the right panel has a blue 'X' icon to its right.

