



为公司添加新的智能网络支持服务 (SNTC) 用户

2015 年 8 月 13 日

演示文稿使用说明

- **受众：**所有使用智能网络支持服务 (SNTC) 的客户
 - **内容：**本演示文稿介绍公司的“授权的管理员” (DA) 向新增用户授予智能网络支持服务 (SNTC) 门户访问权限所需的步骤
 - **目的：**确保“授权的管理员”了解如何向公司内部的用户授予智能网络支持服务 (SNTC) 门户的访问权限
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- **最后更新日期：** 2015 年 8 月 13 日

注意：“授权的管理员”和“智能网络支持服务 (SNTC) 客户管理员”是两个不同的角色。这两个角色既可以分配给不同的人员，也可以分配给同一人。只有“授权的管理员”角色能够授予智能网络支持服务 (SNTC) 的访问权限。

添加新用户

- 创建新用户的流程分为以下两部分：
 1. 将用户与公司关联
 2. 为用户分配智能网络支持服务 (SNTC) 角色
- 如果要一次添加多个用户，我们建议您首先将所有这些用户与您的公司相关联，然后再为各个用户分配所需的角色
- 这些操作只能由“授权的管理员” (DA) 执行

第 1 部分：将新用户与公司关联

“授权的管理员”必须执行以下操作：

1. 登录思科服务访问管理工具

(tools.cisco.com/CDCEB) - 可通过门户中的“有用链接”页面访问此工具

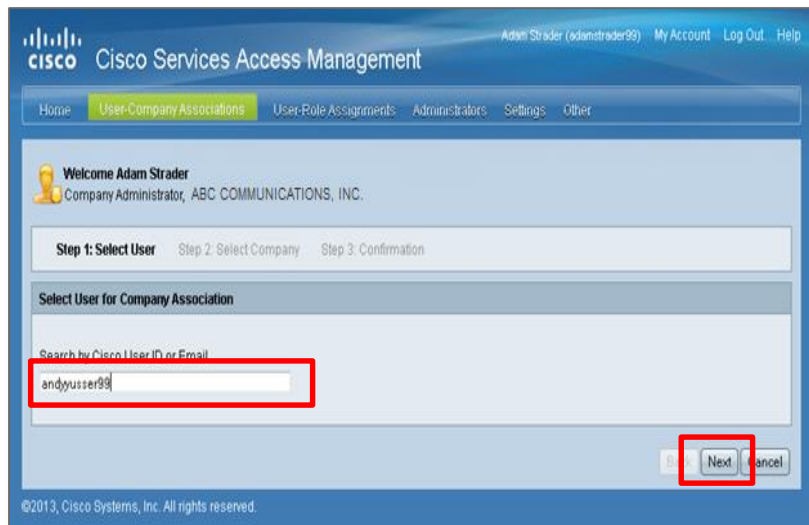
2. 依次选择用户与公司关联 > 将用户与我的公司关联



第 1 部分：将新用户与公司关联

“授权的管理员”必须执行以下操作：

3. 输入有效的 **CCO ID** 或 **邮箱地址**，然后点击下一步



注意：最好所有邮箱地址均非个人邮箱，而是使用包含企业域名的企业实体邮箱。

第 1 部分：将新用户与公司关联

“授权的管理员”必须执行以下操作：

4. 选择公司位置或搜索特定位置，然后点击完成

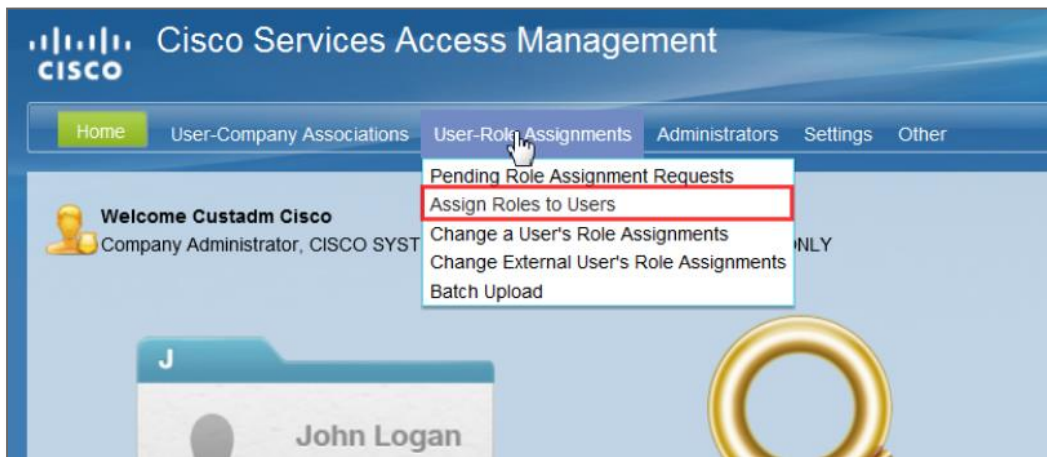
The screenshot shows the Cisco Services Access Management web interface. The top navigation bar includes the Cisco logo, the title 'Cisco Services Access Management', and user information 'Adam Strader (adamstrader99)'. Below the navigation bar, a progress bar indicates the current step is 'Step 2: Select Company'. The main content area is titled 'Selected User' and displays the user's details: Name (Andy Yusser), Cisco User ID (andyusser99), and Email (andyusser99@abcomm.com). Below this, the 'Search for a Company' section is active, showing a table of available company locations. The table has columns for Company, Address, City, State, and Country. The first row is highlighted in green, indicating it is the selected location: 'ABC COMMUNICATIONS, INC.' at '140 WEST ST - 1' in 'NEW YORK, NY, UNITED STATES'. A red box highlights the selection icon (a small circle with a checkmark) next to the company name. At the bottom right, there are three buttons: 'Back', 'Finish', and 'Cancel'. The 'Finish' button is highlighted with a red box. The footer of the page states '©2013, Cisco Systems, Inc. All rights reserved.'

系统会向用户发送确认通知，告知其已与公司关联

第 2 部分：为新用户分配智能网络支持服务 (SNTC) 角色

“授权的管理员” 必须执行以下操作：

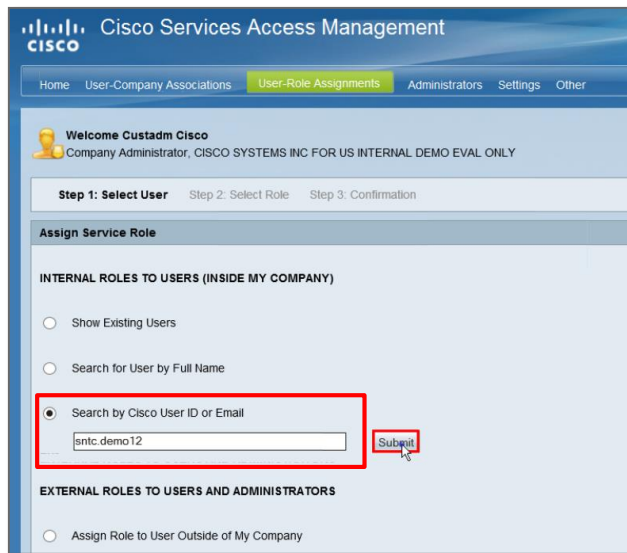
1. 从顶部菜单中依次选择用户角色分配 > 为用户分配角色



第 2 部分：为新用户分配智能网络支持服务 (SNTC) 角色

“授权的管理员”必须执行以下操作：

2. 从现有用户列表中选择要为其分配角色的用户；或者输入现有用户的 **CCO ID** 或 **邮箱地址**，然后点击**提交**以搜索单个用户



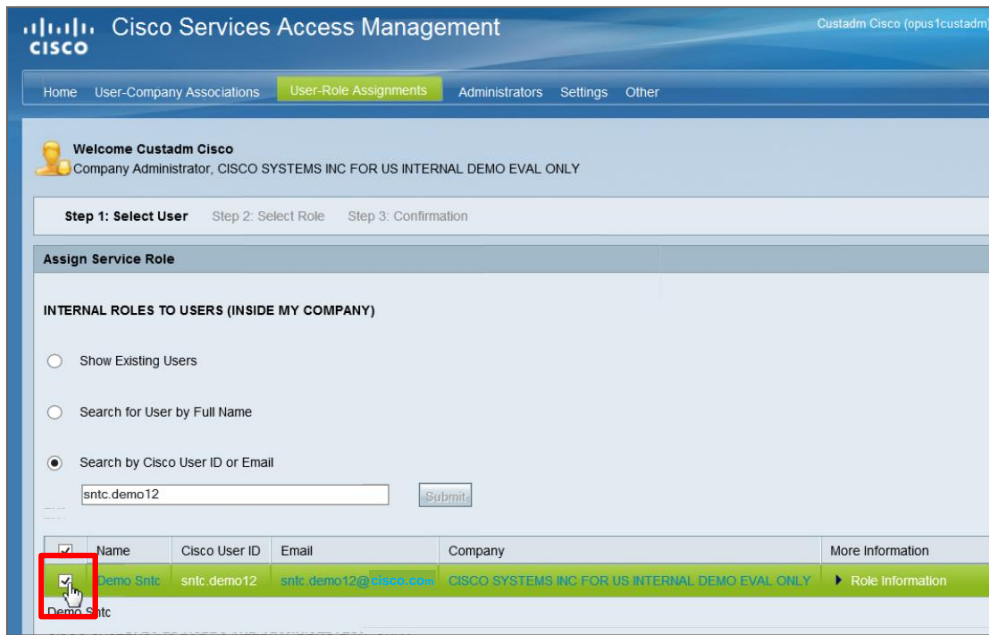
The screenshot displays the Cisco Services Access Management interface for assigning roles. The 'User-Role Assignments' tab is active. The 'Step 1: Select User' section is highlighted. Under 'INTERNAL ROLES TO USERS (INSIDE MY COMPANY)', the 'Search by Cisco User ID or Email' radio button is selected. A text input field contains the value 'sntc.demo12'. A red box highlights the search options and the input field. Another red box highlights the 'Submit' button. The page also shows options for 'EXTERNAL ROLES TO USERS AND ADMINISTRATORS'.

注意：最佳做法是确保所有邮箱地址均非个人邮箱，而是使用包含企业域名的企业实体邮箱。

第 2 部分：为新用户分配智能网络支持服务 (SNTC) 角色

“授权的管理员” 必须执行以下操作：

3. 选择系统显示的用户。向下滚动并点击下一步



Cisco Services Access Management

Home User-Company Associations **User-Role Assignments** Administrators Settings Other

Welcome Custadm Cisco
Company Administrator, CISCO SYSTEMS INC FOR US INTERNAL DEMO EVAL ONLY

Step 1: Select User Step 2: Select Role Step 3: Confirmation

Assign Service Role

INTERNAL ROLES TO USERS (INSIDE MY COMPANY)

☐ Show Existing Users

☐ Search for User by Full Name

☒ Search by Cisco User ID or Email

<input checked="" type="checkbox"/>	Name	Cisco User ID	Email	Company	More Information
<input checked="" type="checkbox"/>	Demo Sntc	sntc.demo12	sntc.demo12@cisco.com	CISCO SYSTEMS INC FOR US INTERNAL DEMO EVAL ONLY	▶ Role Information

第 2 部分：为新用户分配智能网络支持服务 (SNTC) 角色

“授权的管理员” 必须执行以下操作：

4. 从显示的可用服务中选择智能网络支持服务



The screenshot shows the Cisco Services Access Management interface. The top navigation bar includes links for Home, User-Company Associations, User-Role Assignments (highlighted), Administrators, Settings, and Other. The main content area shows a progress bar with three steps: Step 1: Select User (checked), Step 2: Select Role (active), and Step 3: Confirmation. Below the progress bar, there is a table titled 'Selected User' with columns for Name, Cisco User ID, Email, and Company. The table contains one row with the following data: Name: Demo Sntc, Cisco User ID: sntc.demo12, Email: sntc.demo12@cisco.com, and Company: CISCO SYSTEMS INC FOR US. Below the table, there is a section titled 'Available Service Roles for Selected Users'. This section contains a list of roles, with a red box highlighting the 'Smart Net Total Care' role under the 'CISCO SYSTEMS INC FOR US INTERNAL DEMO EVAL ONLY' category. Other roles listed include 'CAC (Connected Analytics for Collaboration)', 'Smart Service Capabilities (One Portal)', 'Proactive Change Management (NCCM)', 'Smart Licensing', and 'NA.IQ / CAND (Connected Analytics for Network Deployment, full capability access)'.

Name	Cisco User ID	Email	Company
Demo Sntc	sntc.demo12	sntc.demo12@cisco.com	CISCO SYSTEMS INC FOR US

Available Service Roles for Selected Users

- ▼ CISCO SYSTEMS INC FOR US INTERNAL DEMO EVAL ONLY
 - Smart Net Total Care
- ▼ CISCO SYSTEMS INC FOR US INTERNAL DEMO EVAL ONLY
 - ▶ CAC (Connected Analytics for Collaboration)
 - ▶ Smart Service Capabilities (One Portal)
- ▼ CISCO SYSTEMS INC
 - ▶ Proactive Change Management (NCCM)
 - ▶ Smart Licensing
 - ▶ NA.IQ / CAND (Connected Analytics for Network Deployment, full capability access)

第 2 部分：为新用户分配智能网络支持服务 (SNTC) 角色

“授权的管理员” 必须执行以下操作：

5. 选择“客户用户”或“客户管理员”角色
6. 向下滚动并点击**完成**，即可完成角色分配（系统会向用户发送通知）

Cisco Services Access Management

Home User-Company Associations **User-Role Assignments** Administrators Settings Other

Step 1: Select User **Step 2: Select Role** Step 3: Confirmation

Selected User

Name	Cisco User ID	Email	Company
Demo Sntc	sntc.demo12	sntc.demo12@cisco.com	CISCO SYSTEMS INC FOR US INTERNAL DEMO EVAL

Available Service Roles for Selected Users

▼ CISCO SYSTEMS INC FOR US INTERNAL DEMO EVAL ONLY

▼ Smart Net Total Care

☐ Customer Administrator

Start Date :
(mm/dd/yyyy)

End Date :
(mm/dd/yyyy)

☐ Customer User

Start Date :
(mm/dd/yyyy)

End Date :
(mm/dd/yyyy)

▼ CISCO SYSTEMS INC FOR US INTERNAL DEMO EVAL ONLY



CISCO

联天下，启未来。